



**Board of Directors
Thursday, February 24, 2011
5:45 PM**

**Millbrae Council Chambers
621 Magnolia Avenue
Millbrae, CA**

A G E N D A

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. CONSENT CALENDAR:**
 - A.** Minutes of the Regular Meeting of the Board of Directors, January 27, 2011 **A**
 - B.** Treasurer's Report
 - C.** Un-audited Financial Statements as of January 31, 2011
 - 1) Balance Sheet – Modified Cash Basis
 - 2) Profit & Loss – Modified Cash Basis
 - 3) Bank Checking Transactions
- 4. ORAL COMMUNICATIONS:**

[At this time persons in the audience may speak on any items not on the agenda and any other matter within the jurisdiction of the District. Speakers are customarily limited to three minutes]
- 5. COMMUNITY EDUCATION:**

“Workforce and Senior Housing Needs- the County’s Perspective”
Janet Stone, Housing & Development Manager
County of San Mateo
- 6. COMMITTEE REPORTS**
 - A. Long Term Planning, Director Ulliyot, Chair
 - B. Sutter Oversight/Building Committee, Director Newman, Chair
 - C. Community Health Investment, Director Galligan, Chair
- 7. CEO REPORT:** **B**
 - A. Apple Tree Dental Business Plan Update
 - B. Red Cross Recovery & Resource Center
 - C. Vibra Healthcare
 - D. Spring Newsletter
 - E. Upcoming Community Activities Calendar
- 8. OLD BUSINESS**
 - A. Assisted Living & Memory Care Market Feasibility Study
 - 1) Presentation: Summary of Findings and recommendations
 - 2) Discussion
 - 3) Public Comment
 - 4) **ACTION, if any**

9. NEW BUSINESS

A. Directors and Officer’s Insurance for Healthcare Districts

- 1) Presentation by Steve Kayara, President, Meridian Financial & Insurance Services and Denise Arnst, Senior Underwriter, CHUBB
- 2) Discussion
- 3) Public Comment
- 4) **ACTION, if any**

B. Annual Review of Board’s Investment Policy

C

- 1) Discussion
- 2) Public Comment
- 3) **ACTION**

C. CEO Performance and Compensation

D

- 1) Annual Review and Proposed Addendum to CEO Employment Agreement
 - a. Discussion
 - b. Public Comment
 - c. **ACTION**
- 2) Proposed Performance Goals for 2011
 - a. Discussion
 - b. Public Comment
 - c. **ACTION**

10. CORRESPONDENCE/MEDIA

E

- 12.10.10: Thank you letter from Senior Focus re: Grant
- 01.04.11: Thank you letter from San Mateo County re: CHI Grant
- 01.06.11: Correspondence from Borel Private Bank and Trust
- 01.28.11: Jewish Family & Children’s Services semi-annual report
- 01.28.11: Thank you letter from PJCC re: Grant
- 01.31.11: Thank you letter from YFES re: Grant
- 02.04.11: Thank you letter from the American Red Cross re: special contribution
- 02.04.11: Thank you letter from WRA re: Grant
- 02.09.11: Thank you letter from Mid-Peninsula Boys & Girls Club re: Grant
- 02.2011: Mid-Peninsula Boys & Girls Club newsletter
- Annual Event – E-blast
- 01.25.11 – Daily Journal ad
- 01.26.11 – Mercury News ad
- 01.27.11 – Media Advisory: \$2M in grants & Announcement of support for Red Cross
- 01.27.11 – San Francisco Examiner ad
- 01.29.11 – Daily Journal ad
- 01.29 & 01.30.11 – Daily Journal ad
- 01.30.11 – San Francisco Examiner ad
- 02.02.11 – San Francisco Examiner ad
- 02.02 & 02.09.11 – MPHS weekly updates
- 02.16.11 – Thank you letter from AACHAC re: Grant

11. ADJOURNMENT

**NEXT REGULAR BOARD MEETING:
THURSDAY, Thursday, March 24, 2011, 5:45 PM
Burlingame City Hall**

Any writings or documents provided to a majority of the District Board regarding any item on this agenda will be made available for public inspection at the Burlingame City Library, 480 Primrose Road, and the Offices of the Peninsula Health Care District, during normal business hours.