



Peninsula Health Care District

**BOARD OF DIRECTORS
REGULAR MEETING
Thursday, April 23, 2009**

The Board of Directors of the Peninsula Health Care District was called to order on Thursday, April 23, 2009 at 15:45 hours at the Foster City Council Chambers, 620 Foster City Blvd, Foster City.

ROLL CALL: On roll call there were present Dan Ullyot, MD Chair, Rick Navarro, MD Vice Chair, Helen Galligan, RN, Secretary, and Don Newman, MD, Past Chair. **Absent:** Sue Smith, CPA, Treasurer.

Also present were: Cheryl A. Fama, Chief Executive Officer, Michael Peterson, General Legal Counsel, and Jan Matejcik, District Administrative Assistant.

CONSENT CALENDAR: The Consent Calendar consisting of the minutes for the March 26, 2009 Regular Meeting and the unaudited Financial Statements for March 2009 were presented. Dr. Ullyot asked that the minutes be removed.

DIRECTOR NEWMAN MOVED AND DIRECTOR NAVARRO SECONDED THE MOTION TO APPROVE THE CONSENT CALENDAR WITH THE MINUTES REMOVED. THE MOTION CARRIED UNANIMOUSLY.

March 26, 2009 Minutes: Dr. Ullyot called attention to the top of page 9 and noted that in two sentences the phrase “a lot of money” was used. He asked that the minutes be revised to reflect the actual amounts. The second sentence at the top of page 9 will be revised as follows: “The District lost ~~a lot of money~~ **\$900K** because of the Lehman failure ~~in the county~~”; and the first sentence under New Business on the same page will be revised to read: “...that the District was not the only entity that lost a lot of money. *The San Mateo Pooled Fund lost nearly \$150M for many public agencies in the County.*”

DIRECTOR NEWMAN MOVED TO ACCEPT THE MINUTES AS REVISED; DIRECTOR ULLYOT SECONDED THE MOTION. IT CARRIED UNANIMOUSLY.

ORAL COMMUNICATIONS: None were offered.

COMMUNITY EDUCATION: “Crisis Intervention and Suicide Prevention Center” Dr. Ullyot introduced the guest presenters from the Youth and Family Enrichment Services (YFES) organization: **Michael Garb**, CEO, **Julie Kinlock**, Program Manager, and **Carmelita Lima**, Volunteer Coordinator. Mr. Garb thanked the District Board for the opportunity to present. He noted that the Crisis Center is one of 23 programs offered by YFES and was launched in the 1960’s. He noted the two recent teen suicides in Burlingame and Hillsborough

and commented that there is an average of 50 suicides a year in San Mateo County. **Ms. Kinlock** explained that while the two teen suicides occurred in a brief period of time, this cluster is not indicative of an above average increase in the county total for the year. She then reviewed the services provided; in summary:

- 150 presentations a year to high schools on risk factors, ways to talk to friends, and the available resources.
- Community Outreach by mental health clinicians to adult groups.
- Assistance to schools upon request by staff and/or the county's Psychiatric Emergency Services to address an individual student issue or to provide consultation and support to school staff.
- Consultations to individuals who call into the "Hot line"

Ms. Lima then discussed the YFES "Hot" and "Warm" lines. The Suicide Prevention "Hot" line operates 24/7 and is staffed by adult volunteers who receive extensive training in a broad range of areas. They know how to de-escalate a tense situation, stabilize the individual, and get immediate police and medical support when indicated. However, most of their work is providing support and compassion. The "Warm" lines include the Youth Line, which is not used very frequently since establishing the internet-based Teen Chat Room – a highly utilized resource that is staffed by teens who provide an anonymous "ear" and support to troubled teens. The Parent Support Line is also available to provide support and resource referrals for such things as court-mandated parenting and anger management classes.

Dr. Ullyot noted that the number one killer in this country is heart disease; cancer is number two and suicide was quite high on that list. **Ms. Lima** stated suicide is the third leading cause of death for young people age 15-24. **Dr. Ullyot** asked if she could say a few words about what age group is most at risk for suicide. **Ms. Lima** stated that for the older group, ages sixty-seven and older, suicide is the number one or number two cause of death. **Dr. Ullyot** reported that he had made a site visit to the YFES Chat Room and saw the teenagers answering the communications. He asked what kind of training these teens got and how do they know at what threshold should the individual be incarcerated. **Ms. Lima** responded that a broad range of topics are covered in their training and noted that their first task is to de-escalate the individual. If this cannot be done, there are protocols in place to get the appropriate clinical and emergency response needed.

Dr. Ullyot thanked the YFES team for their presentation.

MPHS QUARTERLY REPORT:

Dr. Ullyot introduced Robert Merwin, MPHS President/CEO and thanked him for coming. Mr. Merwin covered the following areas:

- **People Goal:** MPHS ended up in the 88th percentile on the employee work environment survey tool. This is the highest score achieved on this nationally used tool and the highest in the Sutter System.
- **Construction:** The new hospital is 58% complete. Nearly 450 workers are on site six days a week. Given this progress, focus has now turned to licensing and move-in. Construction is scheduled to be done by March 1, 2010. March to July will be used to address air handling and other internal system completions. The date of completion of

the State's licensing process is the unknown. November 8, 2010 has been targeted for move-in. **Ms. Fama** asked if we can assume that the Mills campus Behavioral Health facility will be completed by the November 2010 move-in. **Mr. Merwin** responded that it has to be or the move will be delayed. The plan is to move Behavioral Health the week before the other move. **Director Newman** asked if the move-in date was just for staff. **Mr. Merwin** responded that it was the target move-in for patients.

- **Finances:** MPHS has not seen the anticipated increase in bad debt and charity care so far this fiscal year. Revenue is up 2% and salaries are down 14%; however, the latter is due to training costs that will be incurred later than budgeted. EBIDA is ahead of budget at 16.4%. **Dr. Ulyot** asked if there will be lay-offs and Mr. Merwin responded that some staff lay-offs are anticipated due to operating efficiencies achieved by the new electronic health record (EHR) system and the additional staff brought in to help cover staff training requirements in preparation for go-live.
- **EPIC-EHR:** The new electronic medical record system went live April 1st; this was the first for the entire Sutter system and has become even more significant given that Sutter has put the system-wide implementation on hold during the current economic and capital challenges. Mr. Merwin stated this was the biggest project he has ever been affiliated with in his entire career. 700 additional people were brought in from all over the system to conduct the training and to support the go-live. There is a command center staffed by 80 people available 24/7 to address issues; it is getting ~1000 calls per day. The physician adoption has exceeded expectations with 78% of all physician orders now being entered directly into the system. The industry standard is to hit 70% after one year. \$68M will be invested into this project at MPHS. EPIC is a premiere system and more costly than some. The EPIC founder has been appointed to an Obama oversight committee to advise on expanding computerized health records across the country. **Dr. Ulyot** asked if doctors can retrieve patient information from the EPIC system from their offices. Mr. Merwin responded that this capability is already in place. **Dr. Newman** asked if lab work can be accessed and Mr. Merwin responded yes. Mr. Merwin went on to say that the EPIC team rated this as the smoothest go-live they had ever been involved in. **Ms. Galligan** asked about the smoothness of the outpatient go-live as she experienced difficulty getting a procedure scheduled. Mr. Merwin said that there were some system glitches with "Sched-istration" which is a registration and scheduling feature and this impacted Outpatient and the Emergency Departments. **Dr. Ulyot** asked about the level of financial support provided by the Sutter system for this major project. Mr. Merwin responded that Sutter is investing \$1B into EPIC system-wide, MPHS is the first \$68M, and there is no way that MPHS could have rallied the numbers of people needed to develop the programs, conduct the training, and support the go-live without corporate support. Sutter pulled resources from across the system.

COMMITTEE REPORTS:

Long Term Planning, Dr. Ulyot, Chair – No report

Community Health Investment, Ms. Galligan, Chair

- ***RN Loan Forgiveness Program:*** Ms. Galligan presented information on the three candidates being recommended to receive student nursing loans under the District's Loan Forgiveness Program. [Detail was included in the Board Packet] Two of the candidates are current MPHS employees. One has been accepted into a new, accelerated 1-year BSN program offered by Samuel Merritt University and one has been accepted into the CSM program. Both of these ladies hold Bachelor's degrees in other fields. The third candidate is a senior at SI College Prep High School and he has been accepted into the USF 4-year nursing program. Ms. Galligan presented the committee's recommended amounts for each applicant. She noted that the accelerated Samuel Merritt program cost \$50,000 for the one year and she is recommending a \$10,000 loan to be paid out in 4 equal payments over the year. She pointed out that only three applications were received for students starting school this fall and only \$27,000 of the \$50,000 budgeted has been awarded this fiscal year so she has asked Ms. Fama to notify the schools that rotate students through MPHS to let them know of the loan opportunity for deserving students. She also noted that the CSM lottery system and the absence of jobs in the District for new graduates may be reasons for the low number of applicants. **Dr. Ulyot** asked if the amounts offered are sufficient in light of Ms. Kincer's comments at the last Board Meeting at which she pointed out that tuition has gone up, but our loan amounts have remained constant. Ms. Galligan responded that this will be evaluated before the next application period. **Dr. Newman** asked why there would be so few applications even if there are not jobs right now. Ms. Galligan responded that we are not sure, but believe that the CSM lottery system and the fact that people with jobs right now cannot afford to quit or reduce their work hours to pursue their education may be factors. However, the committee will evaluate this as part of the overall program review.

IT WAS MOVED BY DIRECTOR GALLIGAN AND SECONDED BY DIRECTOR NAVARRO TO APPROVE THE NURSING LOANS TO THE THREE APPLICANTS IN THE AMOUNTS AND BY THE TIMELINES AS RECOMMENDED BY THE COMMITTEE. THE MOTION CARRIED UNANIMOUSLY.

- ***Hospital Consortium Grant:*** Ms. Galligan reported on the \$50,000 grant that was returned from the Hospital Consortium. The 2007 grant was intended for a stroke awareness public education campaign that needed additional matching funds to get launched and those funds were never obtained. The Committee honored an extension request; however, it was determined that such a campaign would be best coordinated by another county-wide agency. The need for the program remains and it is anticipated that the local Stroke Association may resubmit a grant request to the District once all the funding has been identified. **Dr. Navarro** asked if interest was charged on the grant. The answer was no. **Dr. Ulyot** acknowledged Ms. Galligan's committee work for staying on top of this.

Sutter Health Oversight Committee, Dr. Ulyot, Chair

Dr. Ulyot called attention to two documents included in the packet: a letter from the MPHS Chief of Staff sent out to the community informing residents about the EHR Go-Live and a SF

Business Times article on Sutter's plans to hold up construction and other major capital projects in response to the economy's impact on Sutter's financials. He noted that Sutter's corporate leaders are re-evaluating everything; however, the MPHS construction project is not being slowed up at all and he applauded the leadership and aggressive pursuit of the rebuild negotiations and approvals that positioned our hospital in such a positive way for this community.

CEO REPORT, Ms. Fama:

- **Community Activities Report:** Highlighted her "welcome to San Mateo County" meeting with Jean Fraser, the new Chief of the SMC Health Department. Commented on event sponsorships and how the CEO Discretionary Fund is being spent; showed a sample program insert that fosters visibility and branding for the District. Noted her attendance on behalf of the Board at a recent Board of Supervisors meeting at which the District received a Certificate of Acknowledgment for its support of the CHNU-OB Project.
- **San Mateo Progress Seminar:** Reported on the quality of the content and networking with other community leaders. **Ms. Galligan** commented on the "Silver Tsunami-Aging Workforce" breakout session and the impact of the aging workers and delayed retirements on available jobs, especially for new graduates entering the workforce. She noted that while overall county unemployment is 8.5%, it is 13.5% for the lower income jobs. **Dr. Ulyot** commented on the consensus that things are very broken in Sacramento and he was impressed with the number of good people and committees looking to fix things. He commented on the high speed rail breakout session at which Judge Quentin Kopp discussed how far behind we are as compared to many countries around the world. **Ms. Galligan** noted the breakout session on green technology and how many of the ideas being implemented around the world were actually developed in the US, and yet, we are late adopters of our own technology. **Dr. Ulyot** noted Moore's Law concerning the speed of development of memory capacity on computer chips, which has been doubling every 18 months. In comparison, change in sources of renewable energy will take at least 15-20 years. He also reported on the Sunday presenter [Dr. Behnam Tabrizi] who is an expert on change and was invited to be a part of Obama's transition team. He spoke about the need to change and the need to do so more rapidly and frequently.
- **ACHD Legislative Days:** The Association's meeting was April 20 & 21. The focus this year was AB 405: District Hospital Design-Build and AB 646: Direct Physician Employment by District's and Rural Non-Profits. Ms. Fama, along with Ms. Kathryn Kane, a Sequoia Healthcare District Director, visited the offices of Assemblymen Hill and Ruskin and Senators Simitian and Yee and spoke in support of both, with greatest emphasis on AB 646. AFSME, one of the largest local unions, supports AB 646; the CMA is the opponent. Public hospitals, UC hospitals, and prisons can employ physicians; healthcare districts are the only public agencies that cannot. Ms. Fama commented that this ability is critical to the rural districts and would also be a useful tool for the local districts given the trend for new physicians to gravitate to employment models such as those offered by Kaiser and the Palo Alto Medical Foundation. **Dr. Navarro** asked what Jerry Hill's position is on AB 646; Ms. Fama responded that she did not know; the staff member she met with did not know. Ms. Fama then commented on Assemblyman Hill's proposed amendment to the Health and Safety Code language that

regulates where healthcare districts can invest their assets. His proposal is not formalized into a bill; however he does seem focused on restricting district funds to direct healthcare providers only. As proposed, many programs that are currently supported by PHCD would no longer be eligible, such as the CSM Nursing Program, RN Loan Program, CHI, etc., and there is concerned that it would have unintended consequences.

- ***Special District and Local Government Institute:*** Ms. Fama called the Board's attention to an upcoming educational opportunity in June. The flyer was included in the packet.
- ***CalPERS Benefits:*** The District employees have CalPERS health benefits as of April 1st. The 66 eligible retirees have been notified; as of this date, only one has expressed interest. Ms. Fama is still working on the pension benefit.
- ***1875 Trowsdale:*** The tenant improvements to be provided by the District are nearly complete. MPHS has determined that their build out for cardiac and other rehab services will need to be OSHPD compliant and this will take more time and delay opening.
- ***County Pursuit of Lehman Funds:*** Senators Feinstein and Boxer and Congresswomen Eshoo and Speier's collective efforts have been successful in getting the Finance Committee under Barney Frank's chairmanship to hear the County's request to utilize TARP funds to replenish the County Pooled Fund losses as the result of the Lehman failure. The hearing will take place in May.
- ***Board Orientation Manual:*** Ms. Fama distributed newly revised manuals to each Director and asked that they provide feedback on its usefulness and completeness so that she will be ready to welcome Director's Smith's replacement.
- ***Lewin Group Interview on the Future of Sutter's Cathedral Hill Hospital:*** The San Francisco Board of Supervisors has retained the Lewin Group to do an independent assessment of Sutter/CPMC's Institutional Master Plan which involves building a new hospital and closing two acute facilities in San Francisco. Ms. Fama has been asked to participate as an interviewee based on her prior healthcare leadership role in that community. She asked if the Directors had any concern about a potential conflict of interest; none was identified. She was encouraged to participate.
- ***Staff Changes:*** The District Accountant, Carole Sinay, was present in the audience; Ms Fama acknowledged her skills and credential as a CPA and the value she brings to the operations, especially in light of Ms. Smith's resignation. She then announced that Kelly Molloy, the Executive Assistant, will be resigning in the first week of May. She will be moving to San Anselmo. Ms. Fama acknowledged that she has been a true asset to the District, especially during the start up, and she will be missed.

OLD BUSINESS:

Burlingame Storm Drain Ballot Initiative: Dr. Ulyot referenced the presentation and discussion that took place at the Board's March meeting and the ballot materials included in the packet. He noted that a "Yes" vote would support implementing the fee and the willingness to pay for it. The issue is now before the Board to confirm its position on this ballot initiative. Dr. Ulyot asked Ms. Fama to confirm the number of ballots the District received. She responded eight - six for the parcels that comprise the 26 acres on which the hospital sits and two for 1600 and 1875 Trowsdale.

DR. NEWMAN MOVED AND DR. NAVARRO SECONDED THE MOTION TO AUTHORIZE THE CEO TO CAST ALL EIGHT BALLOTS AS “YESes” ON THE STORM DRAIN INITIATIVE. IT WAS APPROVED UNANIMOUSLY.

New Committee Structure: Dr. Ullyot distributed a description of the new committee functions, leaders, and proposed membership composition. Directors Ullyot, chair and Navarro will serve on the Long Term Planning Committee. Directors Galligan, chair and Navarro will serve on the Community Health Investment Committee, and Directors Newman, chair and Ullyot will serve on the Sutter Health Oversight Committee. As part of this, Dr. Newman has agreed to serve on the Building Committee in Director Smith’s absence. He noted that the community representatives that had served on the previous grants committee have been good members and may be asked to serve on the new committee. No questions or comments were offered. He and Ms. Fama will proceed with recruiting members and launching the new committees.

NEW BUSINESS:

Resignation of Director Susan Smith: Dr. Ullyot called attention to Director Smith’s letter included in the packet and stated that it pained him to present her letter of resignation from the Board due to health issues. He said that the Board all love and respect Sue. Dr. Newman commented on Director Smith’s nearly 20 years of service to the Board and community and stated that her expertise and participation will be a significant loss to the Board.

IT WAS MOVED BY DIRECTOR NEWMAN AND SECONDED BY DIRECTOR NAVARRO TO ACCEPT THE RESIGNATION OF DIRECTOR SUSAN SMITH AND TO FIND THE APPROPRIATE WAY TO THANK AND ACKNOWLEDGE HER WORK FOR THE BOARD AND COMMUNITY. THE MOTION PASSED UNANIMOUSLY.

Dr. Ullyot then asked Ms. Fama to review the Board’s options concerning replacement. Ms. Fama read the section of the Board’s Bylaws that referenced replacement and referred to the detailed memo in the Board packet, prepared by Colin Coffey, which outlined the applicable State code language and timelines. She identified two options: 1) The Board can call for an election. This can be part of a county election if the vacancy occurs within 130 days of a scheduled election. The next one is in November which is too far out. Therefore, a special election would be required and that would cost the District, according to David Tom of the Elections Office, \$5.50 per registered voter (105,313) or \$580,000. 2) The second option is to appoint a Nominating Committee and initiate an appointment process. Dr. Ullyot called for a motion.

IT WAS MOVED BY DIRECTOR GALLIGAN AND SECONDED BY DIRECTOR NAVARRO TO CHOSE OPTION 2 AND APPOINT A NOMINATING COMMITTEE TO MAKE A RECOMMENDATION TO THE BOARD. IT WAS PASSED UNANIMOUSLY.

Dr. Ulyot asked Ms. Fama to describe what that process would entail. She referenced a drafted announcement and application form that had been distributed just prior to the meeting. She then clarified, per Mr. Coffey, since Director Smith missed three consecutive board meetings the effective date of her resignation technically is April 23rd rather than April 30th as stated in her letter. **Dr. Ulyot** asked how this impacts the Board's actions. Ms. Fama responded that the Board has 60 days to fill the position from the effective date of resignation; thus the Board's work must be done no later than June 23rd. If it is not, the county Board of Supervisors gets to make the appointment or chose to put it to a special election at District's expense. Ms. Fama then outlined the proposed timeline: April 24th -post the vacancy announcement and application on the usual noticing sites – District website, Peninsula Medical Center, and the Burlingame Library; Friday, May 8 at noon would be the deadline for applications; the Nominating Committee would meet on May 13 to do interviews, and potentially could be prepared to make a recommendation at the Board's regular meeting May 28th. **Dr. Newman** questioned the tight timeframe and expressed concern that it did not allow enough time to get the word out and interest good candidates. Ms. Fama noted that the resignation was communicated widely April 14th via press release, the website, and e-mail; also the timeline avoided requiring a special board meeting as the June meeting falls after the 23rd. **Dr. Navarro** suggested the application deadline be moved to May 15th and consider meeting with applicants on Saturday if needed. **Ms. Galligan** expressed concern that a Saturday meeting does not seem fully transparent and agrees with moving the deadline out further. **Dr. Ulyot** asked if the Nominating Committee needed to be an open meeting. **Ms. Fama** answered that Mr. Coffey affirmed that, as a subcommittee of the Board, the Nominating Committee is not required to be open. Minutes would be taken. She proposed that the interviews be done in the District Board room without noticing and public attendance, and then all candidates be offered the opportunity to address the full Board at the public meeting at which the Committee makes its recommendation. **Dr. Newman** remained concerned by the appearance of rushing the selection and noted that something this important deserves a special meeting if needed. He then suggested that the application process be open until May 22. **Dr. Ulyot** added that we should not be restricted by the May 28th meeting and in fact, could push the process out as late as June 21st. Ms. Fama noted the risk that would present. If a candidate did not get at least 3 votes, that would leave the Board only 2 days to redo the process which would be insufficient. **Dr. Ulyot** asked Mr. Peterson to comment. **Mr. Peterson** summarized what he was hearing as follows: The Board wants a longer period than originally proposed to encourage good candidates, enough time for the Nominating Committee to conduct interviews, a public meeting at which time all interested candidates can be heard, and the willingness for a special meeting at least a week or more before the June 23rd deadline to make the appointment.

Dr. Newman recommended moving the submission deadline to May 22nd, which would provide 4 weeks for the application process and noted that this still leaves enough time for the committee to meet and have a recommendation before the June 23rd deadline, perhaps even by the May 28th Regular Board meeting. He also suggested that interviews could be scheduled as applications come in; nothing says they all have to be collected and done on the same date. **Ms. Fama** revisited the planned noticing locations and asked if this needed to be expanded. **Ms. Galligan** said it was clear from the conversations at the San Mateo Progress seminar that it is widely known throughout the community. Further paid advertising and notices did not seem warranted.

Dr. Newman asked if we left the deadline at May 15th and then received applications after that date, could the Board not accept those too. **Ms. Galligan** asked if we would have to re-issue public notice if the application period got extended. **Mr. Peterson** responded that a public notice would seem warranted if the deadline was extended. **Dr. Ulyot** suggested that the application period be set for May 22nd to avoid moving the deadline and necessitating public noticing mid-process. He then asked if the Board was ready to make a motion.

IT WAS MOVED BY DIRECTOR NAVARRO AND SECONDED BY DIRECTOR NEWMAN TO APPOINT A NOMINATING COMMITTEE CONSISTING OF DIRECTORS NEWMAN AND GALLIGAN, AND CEO FAMA, TO RECOMMEND A CANDIDATE TO FILL THE SEAT ON THE BOARD VACATED BY THE RESIGNATION OF SUSAN SMITH, AND TO REPORT AND/OR MAKE RECOMMENDATIONS TO THE BOARD AT THE BOARD'S CHOOSING. THE FINAL SELECTION OF THE APPOINTEE FROM THE RECOMMENDATION OF THE COMMITTEE OR ANY OTHER NOMINEES IS TO BE THE PREROGATIVE OF THE BOARD OF DIRECTORS.

Dr. Ulyot directed the CEO to post a notice of the Board seat vacancy in at least three prominent locations no later than Friday, April 24th and to proceed with implementing the appointment process consistent with the timeframes and procedures provided by Section 1780 of the Government Code of the State of California.

Board Resolution of Appreciation for Director Smith's contributions: **Dr. Ulyot** reported that this item will be deferred until next meeting. **Ms. Fama** called the Directors' attention to an article drafted to honor Director Smith in the next newsletter and asked that they review it for accuracy and add any highlights that may have been missed. She will draft the resolution language from this article and any additional Director contributions.

CEO Performance Plan: **Dr. Ulyot** directed members to Tab E2 to review the drafted performance plan's six goals and proposed work plan noting that it is ambitious but he is confident that Ms. Fama will achieve it. He highlighted the important public education goal, the District public visibility goal which she carries out extremely well, and the importance of office operations Ms. Fama highlighted the launching and supporting of the new committees, the plan to conduct an analysis of asset management strategies, and an emphasis on education, prevention, and leadership going forward.

IT WAS MOVED BY DIRECTOR GALLIGAN AND SECONDED BY DIRECTOR NAVARRO TO ACCEPT THE CEO 2009/2010 PERFORMANCE PLAN. THE MOTION CARRIED UNANIMOUSLY.

Audit Engagement Letter: **Ms. Fama** presented the engagement letter submitted by Varinek, Trine, Day & Co., LLP (VTD) to do the District's 2009 audit at the same fee as the 2008 audit, \$17,000. The letter has been reviewed and approved by Director Smith and Ms. Sinay. It was moved by Director Newman and seconded by Director Galligan

CORRESPONDENCE:

- **San Francisco Business Times Letter: Dr. Ulyot** called attention to the SF Business Times letter acknowledging that Ms. Fama was named one of the “Top 100 Influential Women in Business in the Bay Area” and offered the Board’s congratulations.
- **Leadership San Mateo: Ms. Galligan** noted the announcement about and offered congratulations to Ms. Fama on her upcoming graduation from the Leadership San Mateo Program. **Dr. Ulyot** asked Ms. Fama to comment on the program. She responded that it was an excellent 10-month program, one full day each month, that provided an in depth exposure to a broad range of community topics such as Education, the Justice System, Healthcare, Culture and Arts, Media, etc. Presenters included mayors, city managers, police and fire chiefs, and a host of civic leaders. She noted the valuable visibility it gave her to the community and the community to the District, and the community-wide network of colleagues she has been able to establish because of the program, adding that this meeting in the Foster City Chambers was facilitated by that network.

ADJOURNMENT:

The meeting was adjourned by Chair Ulyot at 19:50 hours. He noted that a Closed Session would be starting immediately following.

By:

Jan Matejcik, Administrative Assistant

Approved:

Helen C. Galligan, Secretary

Daniel J. Ulyot, M.D., Chair