



PUBLIC NOTICE
BOARD OF DIRECTORS
CLOSED SESSION

February 28, 2019

5:00 PM

Millbrae City Hall, Magnolia Room
621 Magnolia Ave, Millbrae, CA

AGENDA

1. Call to Order
2. Roll Call
3. Public Comment
4. Closed Session:
 - A. Approval of Closed Session Meeting Minutes from January 24, 2018
 - B. Pursuant to Health & Safety Code Section 32106: Discussion involving trade secrets relative to facilities and services concerning the Peninsula Wellness Community campus development east of Marco Polo Way and 1764 Marco Polo Way, Burlingame with Council M. Chan, Perkins Coie.
 - C. Pursuant to Government Code Section 54956.9 concerning properties at 1600 Trousdale Drive closure of Construction Settlement.
5. Report Out will be at Public Session that follows
6. Adjournment to public session immediately following.

PUBLIC SESSION
MILLBRAE CITY HALL COUNCIL CHAMBERS
621 Magnolia Ave, Millbrae, CA
6:30 PM



**Board of Directors
Thursday
February 28, 2019
6:30 PM**

**Millbrae City Hall
Council Chambers
621 Magnolia Avenue
Millbrae, CA 94030**

BOARD MEETING AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. MAKING A DIFFERENCE MOMENT: Frank Barbaro, Millbrae School District Trustee** A. pg. 1
- 4. SPECIAL PRESENTATION: “CONNECTED AGING”, Chip Gabriel, Generations**
- 5. CONSENT CALENDAR** B. pgs.2-21
 - A. Minutes from the January 24, 2019 Regular Board meeting
 - B. Long Term Planning Committee minutes – 1/9/19
 - C. Finance Committee minutes – 1/18/19
 - D. Treasurer’s Report and Checking Transactions for January 2019
 - E. Proclamation re: Children’s Dental Health Month
 - F. CEO Monthly Report
- 6. ORAL COMMUNICATIONS:**
[At this time any person in the audience may speak on any items not on the agenda and any other matter within the jurisdiction of the District. Speakers are customarily limited to three minutes.]
- 7. REPORT OUT FROM CLOSED SESSION – February 28, 2019**
- 8. COMMITTEE REPORTS:**
 - A. Long Term Planning, 2/6/19 – **Chair Cappel**
 - B. Building –2/13/19 - **Chair Cappel & Director Pagliaro**
 - C. Finance Committee, 2/20 /2019 – **Chair Zell**
 - D. Community Health Investment, no meeting– **Chair Galligan**
- 9. BOARD CHAIR’S REPORT: Chair Cappel**
- 10. TREASURER’S REPORT: CFO V. Yee** C. pgs.22-25
 - A. New Finance Committee Members
 - B. Wellness Center Performance Dashboard
 - C. The Trousdale Budget Revision
 - D. Peninsula Health Care Development Corporation

11. DIRECTOR REPORTS:

12. STAFF REPORTS:

D. pgs.26-29

A. CEO C. Fama

1. LAFCO Post-MSR Report Presentation March 13, 2019
2. Dental Assistant Tuition Assistance Program
3. Board Docs Software
4. Memory Café

B. Community Benefits Manager A. McDevitt

1. Community Partners Event Wrap-up
2. Wellness Classes at The Trousdale Wellness Center
3. Transforming Mental Health Care Together- Education Event

13. OLD BUSINESS:

E. pgs.30-40

A. Approval requested for project management services amendment #3 Nova Construction Management Contract to cover services related to The Trousdale construction.

Delays – **CEO Fama**

1. Discussion
2. Public Comment
3. **ACTION** requested

B. Peninsula Wellness Community Progress Update: **CEO Fama**

1. Town Hall schedule for 2019
2. New website
3. Discussion
4. Public Comment
5. Information Only

C. Strategic Plan Progress – Presentation of updated priorities and goals and recommended next steps: **A. McDevitt**

1. Discussion
2. Public Comment
3. **ACTION**, if any

14. NEW BUSINESS:

F. pgs.41-59

D. Finance Committee recommendation to engage a financial consultant to review the Board's 2013 Strategic Financial Plan implementation and performance to objectives; to conduct a review of current and future PHCD activities; and, recommend updates/revisions to the Plan to correspond with strategic direction and development plans for a cost not to exceed \$50,000: **Committee Chair Zell**

1. **Discussion**
2. **Public Comment**
3. **ACTION, requested**

E. Eskaton Live Well at Home Program Proposal to have satellite office at the Trousdale Wellness Center -CEO Fama

1. **Discussion**
2. **ACTION, if any**

C. Approval of Amendment to the Exclusive Negotiating Agreement relative to changes in the timeline. -CEO Fama

1. Discussion

2. ACTION, requested

15. MEDIA AND CORRESPONDENCE:

G. pgs.60-84

Thank you letters from the following organizations:

- Acknowledge Alliance
- YMCA
- Mission Hospice & Home Care
- Caminar
- Peninsula Family Service
- Pathways
- Catholic Charities
- Edgewood
- Mid-Pen Boys & Girls Club
- Star Vista
- San Mateo County Health Foundation
- Samaritan House
- LifeMoves

- Gatepath Announcement
- LAFCo Independent Special Districts Correspondence 02/13/2019
- PHCD Monthly E-Newsletter
- Save the Date: Sonrisas Dental Health Annual Paella Event

16. ADJOURNMENT

NEXT REGULAR BOARD MEETING:

March 28, 2019 6:30PM

Millbrae City Hall

Any writings or documents provided to a majority of the District Board regarding any item on this agenda will be made available for public inspection at the Burlingame City Library, 480 Primrose Road, and the Offices of the Peninsula Health Care District, during normal business hours. In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a Board meeting, please contact the District staff at 650-697-6900 at least 48 hours prior to the meeting.