

BOARD OF DIRECTORS

COMMUNITY HEALTH INVESTMENT COMMITTEE COMMITTEE DESCRIPTION

Purpose: To assist the District Board in operating its community health investment programs: Community Grants, MD recruitment and Training, RN Loan Forgiveness, and Discretionary Fund. The Committee is an advisory body to the Board; it will conduct annual reviews of each program and make recommendations to the Board. The Board retains approval authority.

Membership: The Committee will be comprised of two representatives from the District Board, two representatives from the health care provider/funding community, two-three members from the community-at-large and the District CEO (A non-voting member). Members serve 3-year terms and can be re-appointed for one 3-year term before cycling off for at least one year. The Committee will be chaired by a Board Director.

Annual Work Plan

Meeting 1:

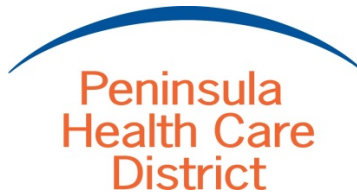
- Introduction of new members; clarify roles and responsibilities.
- Review each program under the oversight of this committee.
- Discuss community health priorities and propose changes as appropriate.
- Review recent grant history and use of Discretionary Funds.
- Establish meeting schedule to ensure that work is completed and recommendations are ready for presentation to the Board at its December meeting.
- Present recommendations to the Board at its regular October meeting re: health priorities, community needs, grant process, MD and RN Loan Programs, and Discretionary Fund.

Meeting 2:

- Review Letters of Intent; compare to Board's Due Diligence Checklist.
- Determine which organizations to be asked to submit full proposals.
- Establish interview questions and site visit assignments.
- Review data collection tools for interviews and visits to ensure consistent information gathering.

Meeting 3:

- Review and discuss full proposals and other gathered information.
- Evaluate each request based on:



- Quality of proposal
- Congruence of requested use of funds with PHCD mission/vision/priorities
- Stability of organizations' leadership, financials, service performance
- Goals and measurable outcomes that will be used to track impact
- Numbers of PHCD residents served
- Collaborative history of organization to leverage impact of funding.
- Review the total dollar amount requested and compare against the budgeted funds; adjust proposed grant amounts to ensure budget compliance.
- Evaluate overall dollar allocation by each PHCD health priority as a percentage of total community investment for the year to ensure a reasonable distribution of funds between identified needs.
- Present recommendations to the Board at the December meeting for discussion and approval.

Meeting 4: (Conference Call)

- Review nominations for Community Hero Awards
- Review of nominations for Volunteer of the Year Award
- Present recommendations to the Board Chair

Meeting 5: January Board meeting/Community Partners Event (Desired, not required)

MEMBERS AND TERMS:

Helen Galligan, Director, Chair

Rick Navarro, Director

Nancy Bush, Business Community

2015-2017

John Delaney, Banker/Business Community

2016-2018

Kitty Lopez, County health program Director

2016-2018

Mary Lund, Development Director

2016-2018

Steve Droz, Residential Real Estate

2015-2017

Dr. Henry Sanchez, Civic leader

2015-2017

Approved Board of Directors 10/18/07

Revised and Approved 10/23/10

Approved 2/28/13

Revised 5/30/15