



PUBLIC NOTICE
BOARD OF DIRECTORS
CLOSED SESSION

January 24, 2019

5:00 PM

**Burlingame City Hall, 1st Floor Meeting Room
501 Primrose Road, Burlingame, CA**

AGENDA

1. Call to Order
2. Roll Call
3. Public Comment
4. Closed Session:
 - A. Approval of Closed Session Meeting Minutes from December 13, 2018
 - B. Pursuant to Health & Safety Code Section 32106: Discussion with Chief Negotiator Counsel Matt Gray involving trade secrets relative to facilities and services concerning the Peninsula Wellness Community campus development east of Marco Polo Way and 1764 Marco Polo Way, Burlingame.
 - C. Pursuant to Government Code Section 54957: Discussion with Chief Negotiator concerning:
 - 1) Proposed CFO position and Compensation
 - 2) Annual CEO Performance and Compensation Review
5. Report Out will be at Public Session that follows
6. Adjournment to public session immediately following.

PUBLIC SESSION
BURLINGAME CITY HALL COUNCIL CHAMBERS
501 PRIMROSE ROAD, BURLINGAME, CA
6:30 PM



**Board of Directors
Thursday
January 24, 2019
6:30 PM**

**Burlingame City Hall
Council Chambers
501 Primrose Road
Burlingame, CA 94010**

MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. CONSENT CALENDAR

A. pg. 1-20

- A. Minutes from the December 13, 2018 Regular Board meeting
- B. Treasurer's Report and Checking Transactions for December 2018
- C. Unaudited FY 2019 Q1 Financials
- D. CEO Monthly Report

4. ORAL COMMUNICATIONS:

[At this time any person in the audience may speak on any items not on the agenda and any other matter within the jurisdiction of the District. Speakers are customarily limited to three minutes.]

5. REPORT OUT FROM CLOSED SESSION – January 24, 2019

6. COMMITTEE REPORTS:

- A. Long Term Planning, 1/9/19 – **Chair Cappel**
- B. Building –1/18/19 - **Chair Cappel & Director Pagliaro**
- C. Community Health Investment – **Chair Galligan** Recommendations under New Business
- D. Finance Committee, 1/17/19 – **Treasurer Zell** Recommendations under New Business

7. BOARD CHAIR'S REPORT: Chair Cappel

8. TREASURER'S REPORT: Treasurer Zell

- A. Sterling Investment Relationship
- B. Pension Benefit Review

9. DIRECTOR REPORTS

10. STAFF REPORTS

B. pg. 21-22

- A. The Trousdale - Update
- B. The Peninsula Wellness Community – Update
- C. Communications/Visibility Metrics Report
- D. Community Partners Event February 4, 2019

11. OLD BUSINESS:

C. pg. 23-26

A. Proposal to extend Management Services Agreement between PHCD and Sonrisas Dental Health from 1/1/19 through 6/30/20– **Chair Cappel**

1. Discussion

2. ACTION requested

B. Proposed Sonrisas Dental Health Performance Dashboard to be submitted to the PHCD Board on a quarterly basis in compliance with the terms of the 1/1/19-6/30/20 funding agreement – **CEO Fama**

1. Discussion

2. Public Comment

3. ACTION requested

12. NEW BUSINESS:

D. pg. 27-40

A. Community Health Investment Committee Ratification of Selection of Individual(s) to be honored at the February 4th Annual Community Partners Event - **Director Galligan**

1. Discussion

2. ACTION requested

B. Proposal to host an educational event in partnership with Stanford’s Center for Youth Mental Health and Wellbeing in late March 2019 – **Community Benefit Manager McDevitt**

1. Discussion

2. Public Comment

3. ACTION requested

C. Finance Committee Recommendations: **Chair Zell**

1. Approve providing a Flexible Spending Account benefit option for employees

2. Approve Chief Financial Officer position and appointment of Vickie Yee to the position.

3. Approve Board Resolution 2019 – 01: Appointment of District CFO to Board Treasurer position.

a. Discussion

b. Public Comment

c. ACTION requested

D. Board Committee Descriptions and Members for 2019– **Chair Cappel**

1. Discussion

2. ACTION required

E. Election of Board member to serve on the San Mateo County Chapter of the California Special Districts Association – **Chair Cappel**

1. Nominations and election

2. ACTION REQUIRED

F. CEO Annual Performance and Compensation Review – **Chair Cappel**

1. Report out from 1/24/19 Closed Session

2. Public Comment

3. ACTION required: CEO Employment Agreement and Compensation Adjustments

G. Election of Board Officers, January 2019 through December 2021. Pursuant to Bylaws, elections are to be held at the first meeting in the CY of the odd numbered years.

1. Nominations for each of the following Officers:
Chair, Vice-Chair, Secretary and Treasurer
2. **ACTION required for each officer**

13. MEDIA AND CORRESPONDENCE:

E. pg. 41-48

- **Office of Assessor County Clerk Recorder & Elections Certificates: 01/02/19**
- **Edgewood Thank you letter**
- **Mission Hospice Letter re: New CEO 1/16/19**
- **Community Legal Services letter: 1/16/19**

14. ADJOURNMENT

NEXT REGULAR BOARD MEETING:

Millbrae City Hall

February 28, 2019 6:30PM

Any writings or documents provided to a majority of the District Board regarding any item on this agenda will be made available for public inspection at the Burlingame City Library, 480 Primrose Road, and the Offices of the Peninsula Health Care District, during normal business hours. In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a Board meeting, please contact the District staff at 650-697-6900 at least 48 hours prior to the meeting.