



**Board of Directors  
Thursday  
May 23, 2019  
6:30 PM**

**Millbrae City Hall  
Council Chambers  
621 Magnolia Avenue  
Millbrae, CA 94030**

**BOARD MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. MAKING A DIFFERENCE MOMENT:**  
*Teen Heart Screen Event, Liz Lazar-Johnson, Executive Director, Via Heart Project*
- 4. SPECIAL PRESENTATION:**
  - A. Recognition and Presentation of the PHCD Awards to the Millbrae Education Foundation Family Fun Day Art Contest Winners-Chair Cappel & Vice-Chair Galligan**
    - 1<sup>st</sup> Place Winner, Sofie Gonzalez, Grade 1 (Green Hills Elementary)
    - 2<sup>nd</sup> Place Winner, Camila Moreno, Grade 5 (Green Hills Elementary)
    - 3<sup>rd</sup> Place Winner, Viviana Olmos Cunningham, Grade 3 (Lomita Park)
  - B. Sonrisas Dental Health Quarterly Report- Chair Taverner & CEO Bonnie Jue**
- 5. CONSENT CALENDAR** **TAB A**
  - A. Minutes from the April 28, 2019 Regular Board meeting
  - B. Long-Term Planning April 3, 2019 Meeting Minutes
  - C. Checking Account Transactions for April 2019
  - D. Treasurers Report
  - E. CEO Monthly Report
- 6. ORAL COMMUNICATIONS:**  
*[At this time any person in the audience may speak on any items not on the agenda and any other matter within the jurisdiction of the District. Speakers are customarily limited to three minutes.]*
- 7. REPORT OUT FROM CLOSED SESSION – May 9, 2019 & May 23, 2019**
- 8. COMMITTEE REPORTS:**
  - A. Long Term Planning, 5/1/19 – **Chair Cappel**
  - B. Building Committee, 5/20/19 –**Director Pagliaro**
  - C. Finance Committee, no meeting, Next meeting June 6th – **Chair Zell**
  - D. Community Health Investment, no meeting– **Chair Galligan**
- 9. BOARD CHAIR’S REPORT: Chair Cappel**
- 10. DIRECTOR REPORTS:**



**11. STAFF REPORTS:**

- A. CEO Fama**
- B. CFO/Treasurer Yee**
- C. Community Benefits Manager McDevitt**

**12. OLD BUSINESS:**

**TAB B**

**A. Peninsula Wellness Community Progress Update: Chair Cappel**

- 1. Public Comment
- 2. Information Only

**B. Strategic Financial Planning Progress Report- CFO Yee**

- 1. Presentation- Keith Hearle, Verité Consulting
- 2. Discussion Item Only

**C. Strategic Plan Progress- CBM McDevitt**

- 1. Presentation of Plan with Study Session Updates
- 2. Discussion
- 3. **ACTION, if any**

**D. Communications Plan for FY 2020– CBM McDevitt**

- 1. Discussion
- 2. **ACTION requested**

**13. NEW BUSINESS:**

**TAB C**

**A. AED Proposal for San Mateo County Sheriff's Office-CBM McDevitt**

- 1. Discussion
- 2. Public Comment
- 3. **ACTION requested**

**B. Insurance Portfolios, Coverages and Costs for 7/1/19 to 6/30/20-CFO Yee**

- 1. Presentation-Donald Chew, Account Executive, MacCorkle Insurance
- 2. Discussion
- 3. **ACTION required**

**C. Sonrisas Dental Health acceptance of Quarterly Report- Chair Cappel**

- 1. **ACTION requested**

**D. Proposal to engage Vavrinek, Trine, Day & Co. for 2019 Audit-CFO Yee**

- 1. Presentation of proposed engagement letter
- 2. Discussion
- 3. **ACTION required**



**E. Proposed Consolidated Budget for Fiscal Year 2020-CFO Yee**

1. Presentation of latest draft
2. Public Comment
3. **No Action requested at this time**

**14. MEDIA AND CORRESPONDENCE:**

**TAB D**

- **Star Vista**
- **Peninsula Democratic Socialists of America**
- **Hep B Free Award Letter**
- **San Mateo Daily Journal Letter to Editor**
- **San Mateo PAL**
- **Strides for Life**
- **Sutter Health Thank you letter**
- **Urban Habitat Correspondence**
- **San Mateo Daily Journal Open Letter**
- **Jackie Speier Meeting Flyer**
- **Trousdale Wellness Center Yelp reviews**
- **San Mateo Daily Journal Op Ed**

**15. ADJOURNMENT**

**NEXT REGULAR BOARD MEETING:**

**June 27, 2019 6:30PM**

**Burlingame City Hall**