

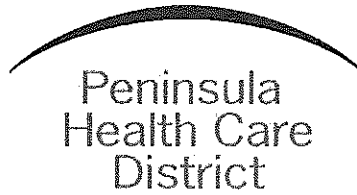
**PUBLIC NOTICE**

**Board of Directors  
Community Health Investment Committee  
Regular Meeting  
Monday, October 3, 2016  
5:00 PM**

**LOCATION**

**Board Room  
District Office  
(Entrance at rear of building)**

**1819 Trousdale Drive  
Burlingame, CA 94010**



**Board of Directors**

**COMMUNITY HEALTH INVESTMENT COMMITTEE  
MEETING**

**October 3, 2016 5-6:30 pm  
District Board Room  
1819 Trousdale Drive**

**A G E N D A**

1. Call to Order
2. Approval of Minutes from August 29, 2016 meeting Attachment A
3. Update from September 22<sup>nd</sup> Board Meeting
4. Business: Attachment B
  - A. Review Discretionary Fund activity FY'16
  - B. Update on interim reports from FY'16
  - C. LOI Presentations and evaluations
  - D. Determine "Full Proposal" list and which organizations will:
    1. Get a site visit
    2. Be invited to present to the Committee
5. Adjournment

**NEXT MEETING: OCTOBER 24, 2016 AT 5:00 PM**

A



## COMMUNITY HEALTH INVESTMENT COMMITTEE

August 29, 2016

District Classroom

Minutes

1. **Call to Order:** Chair Galligan called the meeting to order at 5:15 pm.

**Present:** Helen Galligan, Rick Navarro, and Nancy Bush, and staff Cheryl Fama and Ashley McDevitt

**Excused:** John Delaney, Kitty Lopez. **Absent:** Mary Lund, Steve Droz, and Henry Sanchez.

Given the history of attendance and responsiveness to meeting notices by the absent members', staff will follow up to see if there was some glitch in the emailing of the meeting notice and materials.

2. **Committee Description:** Proposed changes were the date at the top and term dates. Ms. Bush asked that "Banker" be added to her listing. No other changes were recommended. Will hold over to October 3<sup>rd</sup> meeting for committee approval.
3. **Performance to FY 2016 Budget:** The summary of the Committee's grant recommendations approved by the Board December 10, 2015 was distributed in the meeting materials. A summary comparing year end performance to budget was handed out. Actual grant funds spent was \$5,000 under budget and reflects the two-payment structure the committee recommended for The Latino Commission Grant. The second payment will be paid this fiscal year.
4. **Community Health Budget for FY 2017:** Total approved is \$2,030,000 and includes the following funding grants already approved by the Board: \$500,000 for Teen Mental Health Project, \$50,000 Belle Air School Clinic, \$50,000 for the Oral Health Coalition strategic plan implementation, and \$30,000 for the discretionary fund for small grants and support of community events. Chair Galligan reported she plans to request at the next Board meeting that the recently approved support of the Dental Coalition not be charged to this budget line item. The total available for grants this year will be at least \$100,000 more than the prior year, and CEO Fama reported the Children's Health Initiative will not be requesting funding this year which was \$525,000 of last year's grant funds.
5. **Use of the Discretionary Fund in FY 2016:** The Quick Books detail on the use of the fund was distributed. Those present found uses appropriate and had no questions; however, the summary will be represented at the October 3 meeting where a quorum is expected.
6. **CY 2016 Interim Reports:** Community Outreach Coordinator McDevitt presented a brief summary of her review, rating each report as "exceeding", "meeting", or "not meeting" expectations. She will be following up with the Latino Commission seeking additional

information, and PAL on clarification of the use of funds as report did not jive with program approved. She also recommended that the two Burlingame School District grant terms be extended to the end of this new school year in June 2017 to allow a full year of implementation and measurement of impact. Final action on the extension will be taken at the Committee's next meeting.

7. **Committee meeting schedule:** October 3, October 24, and November 28. Letters of intents are due into PHCD by September 19 and will be sent out to the Committee for review and will be discussed at the next meeting.
8. **Other:** All summary and scoring tools used by the Committee are under review as part of a commitment to continuous improvement. Ms. McDevitt will be reviewing and revising the tools and welcomes all input from the committee.
9. **Adjournment:** Meeting adjourned at 6:15 pm

Respectfully written and submitted by: Ashley McDevitt, Community Outreach Coordinator

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Helen C. Galligan, RN., Committee Chair

**B**

10:35 AM

08/26/16

Accrual Basis

**Peninsula Health Care District  
Community Health Investment**

July 2015 through June 2016

Type	Date	Num	Adj	Name	Memo	Clr	Amount
<b>8610260 - Community Health Investment</b>							
<b>8610261 - Grants</b>							
Check	07/13/2015	8896		San Bruno Park School District	Health Clinic at Belle Air School		75,000.00
Check	09/23/2015	9067		Children's Health Initiative	Children's Health Initiative		525,000.00
Check	01/28/2016	9385		Acknowledge Alliance	At risk youth counseling program		25,000.00
Check	01/28/2016	9386		Burlingame School District	SEL Curriculum & PE data tracking		22,875.00
Check	01/28/2016	9387		Caminar	Bridges to Wellness		50,000.00
Check	01/28/2016	9388		Catholic Charities, CYO	San Carlos Adult Day Services for seniors		30,000.00
Check	01/28/2016	9389		Community Gatepath - vendor	HEAL program & family resource center		51,000.00
Check	01/28/2016	9390		CORA	Family Centered Mental Health		33,600.00
Check	01/28/2016	9391		Edgewood Center	Kinship program		35,000.00
Check	01/28/2016	9392		Friends for Youth	Mental health for at risk youth		10,000.00
Check	01/28/2016	9393		InnVision Shelter Network	Family & Children's Support Services		15,000.00
Check	01/28/2016	9394		Jewish Family & Children's Servi...	Seniors at Home		10,000.00
Check	01/28/2016	9395		Latino Commission	Entre Familia Outpatient program		10,000.00
Check	01/28/2016	9396		Mental Health Assoc. of San Mat...	Public health nurse		25,000.00
Check	01/28/2016	9397		Mid Peninsula Boys & Girls Club	Nutrition & Physical Fitness Program		35,000.00
Check	01/28/2016	9398		Millbrae Elementary School	Let's Grow garden program		25,000.00
Check	01/28/2016	9399		Mills-Peninsula Senior Focus	Adult Day Health/Alzheimer Resource Ctr		60,000.00
Check	01/28/2016	9400		Mission Hospice	Hospice House		100,000.00
Check	01/28/2016	9401		Ombudsman Services San Mateo...	Advocacy for residents in long-term care		80,000.00
Check	01/28/2016	9402		Pathways	Un/Under insured Patient Care Prgm		15,000.00
Check	01/28/2016	9403		Peninsula Family Services	Senior Peer Counseling		40,000.00
Check	01/28/2016	9404		Peninsula Volunteers, Inc	Meals on Wheels		20,000.00
Check	01/28/2016	9405		Planned Parenthood Mar Monte	Reproductive health education for stude...		10,000.00
Check	01/28/2016	9406		Prevent Blindness of Northern CA	See Well to Learn		18,000.00
Check	01/28/2016	9407		Samaritan House	Free clinic of San Mateo		240,000.00
Check	01/28/2016	9408		San Mateo-Foster City School Dist	Youth mental health 1st aid		25,000.00
Check	01/28/2016	9409		San Mateo PAL	Healthy Mel		10,000.00
Check	01/28/2016	9410		Second Harvest Food Bank	Senior Brown Bag program		20,000.00
Check	01/28/2016	9411		Star Vista	Crisis Center & Insights Programs		85,000.00
Check	01/28/2016	9412		Via Heart Project	Peninsula Heart Safe Schools Program		52,020.00
Total 8610261 - Grants							1,712,295.00
<b>8610263 - Other Contributions &amp; Grants</b>							
Credit Card Charge	07/02/2015			Various	Orders to Amazon & Barnes & Noble		295.24
Check	07/13/2015	8894		Burlingame Community for Educ...	9/7/15 Burlingame Spirit Run Bronze Sp...		500.00
Check	07/21/2015	8927		American Cancer Society	Relay for Life of Millbrae		2,500.00
Credit Card Charge	07/21/2015			Jack McGovern Coats Disease F...			1,000.00
Check	08/03/2015	8951		Rotary Service Fund of Burlingame	4th Annual golf scholarship tournament		1,000.00
Check	08/26/2015	8990		Community Gatepath - vendor	Power of Possibilities table host		1,500.00
Check	08/26/2015	8991		Strides for Life	12th Annual Walk Run Ride		1,000.00
Check	08/26/2015	8992		Mills-Peninsula Hospital Foundat...	Annual women's health luncheon April 2...		3,500.00
Check	08/26/2015	8994		San Mateo PAL	16th Annual Golf Tournament		500.00
Check	08/26/2015	8995		Millbrae Education Foundation	8th annual walkathon booth		500.00
Check	08/26/2015	8996		San Mateo County Pharmacists ...	Talk with a pharmacist day		1,000.00
Check	08/26/2015	8997		BSA Troup 355	Overhaul emergency kits at Lomita Park...		750.00
Check	08/26/2015	8999		Kids and Art Foundation	Workshops		500.00
Credit Card Charge	09/29/2015			Mid Peninsula Boys & Girls Club			2,000.00
Check	10/13/2015	9112		Hillsborough Auxillary	Peninsula Family Service - Black Tie & ...		1,000.00
Check	10/13/2015	9113		Mission Hospice			1,000.00
Credit Card Charge	10/28/2015			Barnes & Noble			615.50
Check	11/01/2015	9144		African American Community He...	Women's Health Conference scholarships		1,000.00
Check	11/01/2015	9145		Burlingame Library Foundation	Health books for teens		600.00
Check	11/20/2015	9219		San Mateo County Parks Founda...	Tour de Peninsula		1,000.00
Check	12/06/2015	9247		Millbrae Community Foundation			500.00
Check	01/04/2016	9308		Star Vista	2016 Starting Line Breakfast		5,000.00
Check	01/08/2016	9318		San Mateo County Health Found...			500.00
Check	01/08/2016	9321		Strides for Life	13th Annual dinner		900.00
Check	01/15/2016	9344		Samaritan House	A Night in Oz 03 19 2019	X	0.00
Check	01/15/2016	9345		Foster City Village	Low Income Outreach Program	X	0.00
Check	01/20/2016	9376		Samaritan House	A night in Oz		10,000.00
Check	01/20/2016	9377		Foster City Village	Low Income Outreach Program		1,700.00
Check	02/19/2016	9461		Sunrise Rotary Club of San Mateo			1,000.00
Check	03/18/2016	9531		Sustainable San Mateo County			200.00
Check	03/24/2016	9538		NAACP, San Mateo	Annual Fundraising Gala		300.00
Credit Card Charge	03/28/2016			Barnes & Noble			250.00
Credit Card Charge	04/19/2016			Rotary Service Fund of Burlingame			75.00
Check	04/20/2016	9585		Caminar	2nd Annual Mental Health Symposium		2,500.00
Bill	04/29/2016			Annie Fox	Wellness Week 2016 at Taylor Middle S...		2,500.00
Check	05/02/2016	9628		San Mateo County Public Safety	Pulse Point Project		4,200.00
Check	06/10/2016	9701		Burlingame Community for Educ...	Sept 2016 Burlingame Spirit Run		2,500.00
Check	06/10/2016	9704		Burlingame Chamber of Commer...	On the Avenue sponsorship		2,500.00
Check	06/10/2016	9705		Hospital Consortium of San Mateo...	Fall prevention coalition		1,500.00
Credit Card Charge	06/27/2016			San Mateo Daily Journal	Family Fitness Fun sponsor		888.00
General Journal	06/30/2016	1740 ...	*	Community Gatepath	Forgive annual op exp charge back		1,103.52
Total 8610263 - Other Contributions & Grants							59,877.26
<b>8610264 - MD/RN Recruitment</b>							
Check	07/13/2015	8895		San Mateo County Behavioral He...	Psychiatry Residency Training Program		134,551.00
Total 8610264 - MD/RN Recruitment							134,551.00





COMMUNITY HEALTH INVESTMENT COMMITTEE

LOI Summary  
September 21, 2016

ORGANIZATION AND PROGRAM		REQUEST	PRIOR YR GRANT	NEW REQUESTOR	FUND REQUEST OVERVIEW
1	Breathe California	\$50,000	N/A	Y	Lung health education for teens and families in San Bruno and San Mateo
2	Burlingame School District-Wellness Program	\$300,000	\$22,675	N	Fund district nurse, wellness coordinator, and elementary school counselor
3	California Dental Association Foundation-CDA Cares Event San Mateo	\$100,000	N/A	Y	Provide free dental services at CDA Cares San Mateo Event
4	Caminar-Bridges to Wellness	\$60,000	\$50,000	N	Program coordinates medical and behavioral health services for clients.
5	CASA of San Mateo County-Healthy Futures	\$25,000	N/A	Y	Fund physical and mental health training for staff and volunteers who serve foster youth
6	Catholic Charities-Adult Day Health Services	\$30,000	\$30,000	N	Fund adult day services for seniors, respite care for families, and ed. Programs
7	Community Gatepath-Developmental Screening	\$33,000	\$51,000	N	Expand developmental screening services for children 0-5 years old
8	Community Gatepath-Healthy Eating Active Lifestyle	\$23,000	\$51,000	N	Provide health education and fitness opportunities to adults with developmental disabilities
9	CORA-Family Centered Mental Health	\$33,600	\$33,600	N	Provides counseling services to survivors of domestic violence
10	Edgewood-Healthy Kin	\$35,000	\$35,000	N	Visiting nurse program, and chronic disease self mgmt. and nutrition workshops
11	Fresh Approach-VeggiesRx	\$75,000	N/A	N	Fund VeggieRx program, provide education, BMI monitoring, and veggie and fruit vouchers
12	Friends For Youth-Why Mentoring? Whole Health for Youth.	\$15,000	\$10,000	N	Mentoring and support services for low-income, at-risk youth
13	Jewish Family and Children's Services-Sdemencia Care Center	\$25,000	\$25,000	N	Provides services to individuals with dementia and provide training to caregivers and families
14	JoyLife Club-Peer Support Groups and Educational Seminars	\$10,000	N/A	Y	Funds peer support groups and educational seminar for cancer survivors and their families
15	Kids and Art Foundation-The Art of Remembrance	\$5,000	N/A	Y	Funds workshops for bereaved children and families affected by pediatric cancer
16	Latino Commission- Entre Familia Outpatient Services	\$20,000	\$20,000	N	Provide MD at outpatient clinic to do intake assessments and medication mgmt.
17	Lifemoves-Behavioral Moves	\$15,000	\$15,000	N	Mental health services for homeless families
18	Mental Health Association of San Mateo County-Public Health Nurse	\$25,000	\$25,000	N	Expand services of a Public Health Nurse for adults with mental health diagnoses
19	Mid-Peninsula Boys and Girls Club-Nutrition & Physical Fitness	\$35,000	\$35,000	N	Funding for SPARK and healthy cooking classes
20	Millbrae Elementary School District-Water Quality Testing in Schools	\$25,000	\$25,000	N	Funding for water quality testing in Millbrae School District
21	Mills Peninsula Senior Focus-Adult Day Health	\$60,000	\$60,000	N	Adult Day Healthy/Alzheimers Day Care Resource Center
22	Mission Hospice and Home Care-Hospice House	\$200,000	\$100,000	N	Provides charitable hospice services at new facility in San Mateo.
23	Ombudsman Services of San Mateo County	\$60,000	\$60,000	N	Fund advocacy services to low-income residents living in long term facilities
24	Peninsula Family Services-Peer Counseling	\$40,000	\$20,000	N	Expand Senior Peer Counseling Program
25	Peninsula Jewish Community Center- Pink Ribbon	\$10,000	N/A	N	Support evidenced based exercise program for breast cancer patients
26	Peninsula Volunteers-Meals on Wheels	\$50,000	\$20,000	N	Expand daily fresh meal services to homebound seniors
27	Peninsula Volunteers-Rosener House Adult Day Services	\$25,000	N/A	N	Funds adult day health for low-income seniors
28	Prevent Blindness Northern California- See Well to Learn	\$30,000	\$18,000	N	Expand vision screening, referral services and provide prescriptions for pre-schoolers
29	Samaritan House-Free Clinic of San Mateo	\$260,000	\$240,000	N	Fund free clinic for residents of Peninsula Health Care District
30	San Bruno Park School District	FY 18 (see below)	\$50,000	N	Fund San Bruno Student Health Center
31	San Mateo County Health Foundation	\$13,420	N/A	Y	Fund diabetes prevention and treatment program for low-income families
32	San Mateo County Office of Education-School Climate Train-The-Trainer	\$63,590	N/A	Y	Fund restorative practice, gender spectrum and threat assessment training to school staff
33	San Mateo County Sheriff's League-SAL Healthy Kids	\$15,000	N/A	Y	Fund Eat Right, Get Active, Got Power program for low-income children and families
34	StarVista-Crisis Intervention and Suicide Prevention Center	\$25,000	\$25,000	N	Fund crisis intervention and suicide prevention center
35	StarVista-Crisis Insights Adolescent Substance Abuse Treatment	\$40,000	\$20,000	N	Fund Adolescents substance abuse treatment program
36	The Peninsula Conflict Resolution-Pacific Islander Diabetes Prevention	\$75,000	N/A	Y	Provide diabetes screening and education to pacific islander population
37	Via Heart Project- Peninsula Heart Safe Schools Program	\$93,426	\$52,020	N	Provide AED's and CPR training to local middle schools and high schools

\$ 2,000,036  
 \$ 1,457,720  
 \$ 2,000,036  
 \$ (542,316)

FY 2018 Requests  
San Bruno Park School District \$50,000