



**BOARD OF DIRECTORS
REGULAR MEETING
JANUARY 29, 2015**

1. **CALL TO ORDER:** Chair Cappel called the meeting to order at 17:30 hours at the San Mateo Public Library, 55 W. 3rd Avenue, San Mateo, CA.
2. **ROLL CALL:** Present: Lawrence Cappel, PhD., Chair, Rick Navarro, MD, Vice-Chair, Helen Galligan, RN, Secretary, and Daniel Ulliot, Past Chair. Absent: Dennis Zell, Esq. Treasurer. Also present were: Cheryl Fama, Chief Executive Officer, Colin Coffey, Board Counsel, and Ashley McDevitt, Community Outreach Coordinator.
3. **INTRODUCTIONS:** Chair Cappel acknowledged the elected officials and other dignitaries in attendance.
4. **ORAL COMMUNICATIONS:** None were offered.
5. **COMMITTEE REPORTS:** Deferred
6. **BOARD CHAIR REPORT:** Deferred
7. **CEO REPORT:** Deferred
8. **OLD BUSINESS:** NONE
9. **NEW BUSINESS:**
 - A. **Presentation of Community Health Champion Award:** Chair Cappel welcomed all to PHCD's seventh annual community partners ceremony. He acknowledged **Assemblymember Mullin** and his commitment to improving the health of our residents through ACA enrollment and health education fairs around the District with special focus on access for the underserved. **Chair Cappel** presented him with an inscribed award from the Board. **Assemblymember Mullin** thanked the Board for the recognition and spoke about the importance of ensuring all residents have access to needed social services, especially health services.
 - B. **Presentation of Community Health Grant Recipients and Volunteer of the Year Nominees:** Chair Cappel introduced the PHCD Community Grants Program stating that it was launched in 1996 and has awarded nearly \$30M over the years to non-profit organizations providing health-related services. He then briefly described two of the District's other funding activities above and beyond the grant program:
 - \$4M for the PHCD Healthy Schools Initiative
 - \$2M to launch the Apple Tree Dental Care ProgramHe reported the District is also involved in the stewardship of its land and financial resources which includes planning the development of a health-focused neighborhood just west of the new hospital and The Trousdale-a 124-unit assisted living/memory care facility located at 1600 Trousdale Drive in Burlingame.

Chair Cappel invited Director Galligan to the podium - the Chair of the Board's Community Health Investment Committee. **Director Galligan** introduced her committee members and briefly described the Community Grant and Volunteer of the Year processes. Each organization and their volunteer were invited up to receive their grant check and certificates of acknowledgement from Senator Hill and the SMCo Board of Supervisors. The event program detailing the recipients and honorees is appended to and made part of these minutes.
 - C. **VOLUNTEER OF THE YEAR:** Chair Cappel announced **Agnes Herron** was chosen as the 2015 PHCD Volunteer of the Year. **Chair Cappel** noted Ms. Herron's thousands of hours of volunteer service with Second Harvest Food Bank over the last 18 years. During this time, Ms. Herron has acted as site chair at the Martin Luther Jr. Community Center in San Mateo. **Chair Cappel** presented her with an inscribed award from the Board.

D. ACCEPTANCE OF DIRECTOR ULLYOT'S RESIGNATION AND PLAN TO FILL VACANCY: Chair Cappel read Director Ullyot's letter of resignation, effective February 25, 2015, and noted the two options for filling the vacancy - by appointment or by special election. He opened the floor for discussion. **Directors Navarro and Galligan** spoke in favor of filling the vacancy by appointment. Both commented spending tax payer dollars on a special election is not an effective use of funds.

Public Comment: Pat Giorni, Burlingame: Ms. Giorni spoke against holding a special election. She stated the Board has had success with the appointment process in the past and the money spent on a special election would not be serving District resident's health needs as is intended.

There being no further public comments offered, **Chair Cappel** asked for a motion:

DIRECTOR NAVARRO MOVED AND DIRECTOR GALLIGAN SECONDED THE MOTION TO FILL THE BOARD VACANCY BY APPOINTMENT PROCESS. THE MOTION CARRIED 4/0.

AYES: DIRECTORS CAPPEL, GALLIGAN, NAVARRO, AND ULLYOT

NOES: NONE

ABSTENTIONS: NONE

Chair Cappel noted applications will be available on the District's website or at the District office starting Friday January 30, 2015. Applications will be due to the PHCD office by Tuesday, February 17 at noon. He noted he will appoint a nominating committee to conduct interviews for all candidates who apply. He encouraged all interested parties to submit an application.

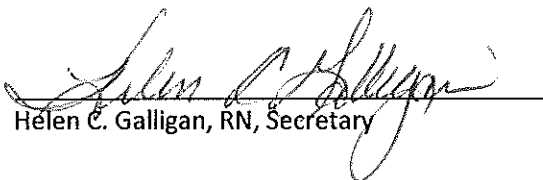
10. ANNOUNCEMENTS: **Chair Cappel** announced PHCD is hosting a Health Focused Neighborhood Development Open House on Tuesday February 3, 5pm-7pm at PHCD Offices, 1819 Trousdale, Burlingame. This event is open to the public and all are welcome to attend.

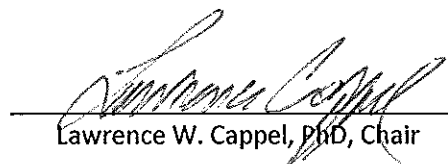
11. ADJOURNMENT: **Chair Cappel** thanked the honorees, volunteers, grant recipients and everyone present for being a part of the partnership network that so capably serves and contributes to the health of District residents and all of San Mateo County. The meeting was adjourned at 1835 hours.

Written and submitted,

Ashley McDevitt, Community Outreach Coordinator

APPROVED:


Helen C. Galligan, RN, Secretary


Lawrence W. Cappel, PhD, Chair