



MEETING NOTICE
Peninsula Health Care District
BOARD OF DIRECTORS

CLOSED SESSION

Thursday, December 10, 2015
Millbrae City Hall
621 Magnolia Avenue, Millbrae, CA
Conference Room

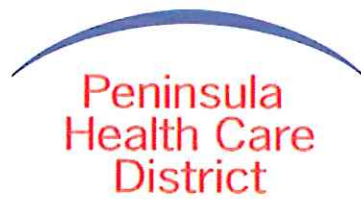
4:30 PM

AGENDA

1. Call to Order
2. Roll Call
3. Public Comment
4. Closed Session:
 - a) Approval of Closed Minutes October 22 & November 3, 2015 **Tab A**
 - b) Pursuant to Health & Safety Code Section 32106: Discussion **Tab B**
involving trade secrets relative to new programs, facilities and
services concerning The Trousdale project.
5. Adjournment to Regular Public Session in the Millbrae Council Chambers
immediately following.

PUBLIC BOARD MEETING

December 10, 2015
Millbrae City Hall, Council Chambers
5:45 PM



Board of Directors
Thursday, December 10 2015
Wednesday
5:45 PM

Millbrae City Hall
Council Chambers
621 Magnolia Avenue
Millbrae, CA 94030

BOARD MEETING
A G E N D A

1. CALL TO ORDER
2. ROLL CALL
3. CONSENT CALENDAR A.
 - A. Minutes from the November 3, 2015 special meeting
 - B. CEO Monthly Report
 - C. Community Outreach Coordinator Monthly Report
 - D. PHCD Board meeting calendar for 2016
4. ORAL COMMUNICATIONS:
[At this time persons in the audience may speak on any items not on the agenda and any other matter within the jurisdiction of the District. Speakers are customarily limited to three minutes.]
5. REPORT OUT ON CLOSED SESSION: Chair Cappel
6. PRESENTATIONS:
 - A. ACHD Excellence in Governance Certificate: Ken Cohen, ACHD CEO
 - B. Design-Build Legislation for Healthcare Districts – Update: Mr. Cohen
7. COMMITTEE REPORTS:
 - A. Long Term Planning December 1, 2015 meeting: Chair Cappel
 - B. Community Health Investment- November 30, 2015 meeting: Chair Galligan
[Grant recommendations under New Business]
8. BOARD CHAIR’S REPORT: Chair Cappel
9. TREASURER’S REPORT: Treasurer Zell
10. DIRECTORS’ REPORTS:
11. CEO REPORT: C. Fama
12. OLD BUSINESS: B.
 - A. Peninsula Wellness Community Outreach Activities: Ashley McDevitt, PHCD Community Outreach Coordinator and Candace Hathaway, Hathaway Consulting
ACTION, if needed

- B. The Trousdale – Assisted Living/Memory Project: Proposed General Contractor Qualifications criteria and proposed bidding schedule – **David Marks, Nova Partners**
ACTION ITEM

13. NEW BUSINESS:

C.

- A. Presentation of PHCD 2015 Audit – **Derek Rampone, Moss, Levy & Hartzheim, LLP**
[Audit will be distributed separately]
ACTION ITEM
- B. Proposed revisions to the Internal Control Policy – **CEO Fama**
ACTION ITEM
- C. CHIC FY 2016 Grant Recommendations – **Director Galligan**
ACTION ITEM
- D. Proposed new Board Reserves Policy – **Treasurer Zell**
ACTION ITEM

14. MEDIA AND CORRESPONDENCE:

D.

- A. 11/28/2015 San Bruno school District Thank You letter
- B. 11/20/2015 African American Community health Advisory Committee Thank You letter
- C. 11/16/2015 Millbrae Education Foundation Thank You letter
- D. 11/18/2015 Peninsula Post-Acute Notification of Affirmative Action letter
- E. 11/12/2015 Samaritan House Annual Report letter
- F. 11/9/2015 Assembly Speaker pro Tempore Kevin Mullin Thank You letter
- G. 11/2/2015 Millbrae School District Thank You letter
- H. 10/23/2015 Mission Hospice & Home Care Thank You letter
- I. 10/23/2015 Burlingame Community for Educational Foundation Thank You letter
- J. 10/19/2015 San Mateo Police Activites League Thank You letter

15. ADJOURNMENT

**NEXT REGULAR BOARD MEETING:
Thursday, January 28, 2016 5:00PM
San Mateo Library**

Any writings or documents provided to a majority of the District Board regarding any item on this agenda will be made available for public inspection at the Burlingame City Library, 480 Primrose Road, and the Offices of the Peninsula Health Care District, during normal business hours.

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a Board meeting, please contact the District staff at 650-697-6900 at least 48 hours prior to the meeting.