



**PUBLIC MEETING NOTICE**

**BOARD of DIRECTORS MEETING**

Thursday, June 22, 2017

**Millbrae City Hall**

621 Magnolia Ave.

Millbrae CA 94010

**6:30 PM**



**Board of Directors  
Thursday  
June 22, 2017  
6:30 PM**

**Millbrae City Hall  
Council Chambers  
621 Magnolia Avenue  
Millbrae, CA 94030**

**BOARD MEETING**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. CONSENT CALENDAR** **A.**
  - A. Minutes from the May 25, 2017 Regular Board meeting – **p. 1**
  - B. Treasurer’s Report as of 5/30/17 and Checking Transactions for May 2017 – **p.7**
  - C. CEO Monthly Report – **p.12**
  - D. Community Outreach Report – **p.14**
- 4. ORAL COMMUNICATIONS:**  
*[At this time any person in the audience may speak on any items not on the agenda and any other matter within the jurisdiction of the District. Speakers are customarily limited to three minutes.]*
- 5. REPORT OUT FROM CLOSED SESSION, May 25, 2017 – Chair Cappel**
- 6. COMMITTEE REPORTS:**
  - A. Long Term Planning – June 7, **Chair Cappel**
  - B. Building, June 19 – **Chair Cappel**
  - C. Community Health Investment – **Chair Galligan**
  - D. Finance- **Chair Zell**
- 7. BOARD CHAIR’S REPORT: Chair Cappel**
- 8. TREASURER’S REPORT: Treasurer Zell**
- 9. DIRECTORS’ REPORTS**
- 10. OLD BUSINESS:** **B.**
  - A. Teen Mental Health Pilot Project Year-1 Report- Kindy Mackamul, Associate Superintendent and Mary McGrath, Manager of Mental Health Services.—p.19**
    1. Acceptance of Year-1 Report and performance metrics
    2. Presentation of proposed performance metrics and budget for Year-2 of funding
    3. Discussion
    4. Public Comment
    5. **ACTION** requested on both items.
  - B. D&O Coverage: Recommendation to maintain D&O coverage at \$5M per Claim as presented and approved at the May 22, 2017 Board Meeting. – Treasurer Zell**
    1. Discussion
    2. **ACTION, if any**

- C. Peninsula Wellness Community Monthly report – p.26**
  - a. Request approval for \$23,405 for TIA analysis with condition that work will not commence until the preferred development partner has provided input.
  - b. Discuss
  - c. Public Comment
  - d. **ACTION** requested
  
- D. Apple Tree Dental CA & San Mateo Center:**
  - 1. Progress report on Center Operations-Dr. Jue
  - 2. Discussion
  - 3. Public Comment
  - 4. **ACTION, if any**
  
- E. Proposed Operating Budget for FY 2018– Treasurer Zell & CEO Fama – p.30**
  - 1. Discussion
  - 2. Public Comment
  - 3. **Action, requested**

**11. NEW BUSINESS:**

**C.**

- A. Proposal to move \$20M of Board Reserves into the construction account held by the Trustee, US Bank. This represents 2/3's of PHCD's equity commitment into the Assisted Living construction project.– Treasurer Zell**
  - 1. Discussion
  - 2. Public comment
  - 3. **ACTION, if any**
  
- B. Approval of the Proposed Fee Schedule for The Trousdale AL/MC Units-Chair Cappel-p.33**
  - 1. Long Term Planning Committee recommends approval
  - 2. Public comment
  - 3. **ACTION required**
  
- C. Summer Board Meeting Schedule – Chair Cappel**
  - 1. Proposal to consider cancelling the July or August meeting.
  - 2. Discussion
  - 3. **Action, if any**

**14. MEDIA AND CORRESPONDENCE:**

**D.**

- 1. StarVista Annual Report cover letter – p.41
- 2. CDA Foundation Thank you email
- 3. Burlingame Community for Education Foundation Thank you letter
- 4. San Mateo Police Activates League Thank you letter

**15. ADJOURNMENT**

**NEXT REGULAR BOARD MEETING:  
Thursday, July 27, 2017 6:30PM  
Burlingame City Council Chambers  
501 Primrose Road, Burlingame**