



PUBLIC MEETING NOTICE
BOARD OF DIRECTORS

CLOSED SESSION

Thursday, May 25, 2017

Millbrae City Hall

City Manager's Office

621 Magnolia Avenue, Millbrae, CA 94030

4:30 PM

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Public Comment**
4. **Closed Session:**
 - a. Approval of Closed Session Minutes: April 27, 2017
 - b. Pursuant to Health & Safety Code 32106: Conference concerning trade secrets, programs, and facilities related to PWC Development with CEO Fama.
 - c. Pursuant to Health & Safety Code 32106: Conference concerning trade secrets, programs, and facilities related to San Mateo Dental Center with Counsel Mike Peterson and Colin Coffey, Archer Norris.
5. **Adjournment to Regular Public Session:** Report out on any actionable items will occur at the open session immediately following this closed session.

PUBLIC BOARD MEETING

May 25, 2017

Millbrae City Hall, Council Chambers

621 Magnolia Avenue, Millbrae

6:30 PM



**Board of Directors
Thursday
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**Millbrae City Hall
Council Chambers
621 Magnolia Avenue
Millbrae, CA 94030**

BOARD MEETING

1. CALL TO ORDER

2. ROLL CALL

3. CONSENT CALENDAR

A.

- A. Minutes from the April 27, 2017 Regular Board meeting
- B. FY 2017 Q3 Statement of Activities and Balance Sheet
- C. Treasurer's Report as of 4/30/17 and Checking Transactions for April 2017
- D. Assisted Living/Memory Care Monthly Construction Report for April
- E. Resolution Authorizing Eskaton VP, Terry Irwin, to file State RCEF License Application
- F. Recommendation to accept VTD Audit Engagement Terms for FY 2016.
- G. Recommendation to continue suspension of the RN Tuition Assistance Program
- H. CEO Monthly Report
- I. Community Outreach Report

4. ORAL COMMUNICATIONS:

[At this time any person in the audience may speak on any items not on the agenda and any other matter within the jurisdiction of the District. Speakers are customarily limited to three minutes.]

5. COMMUNITY EDUCATION: Michelle Vilchez, Executive Director

Pacific Islander Health Ambassador Program: Diabetes Prevention/Intervention

6. REPORT OUT FROM CLOSED SESSION, April 27, 2017 – Chair Cappel

7. COMMITTEE REPORTS:

- A. Long Term Planning – No meeting in May
- B. Building, May 22 -**Chair Cappel**
- C. Community Health Investment – **Chair Galligan**
- D. Finance- **Chair Zell**

8. BOARD CHAIR'S REPORT: Chair Cappel

9. TREASURER'S REPORT: Treasurer Zell

10. DIRECTORS' REPORTS

11. OLD BUSINESS:

B.

- A. **Apple Tree San Mateo Center – Progress report on Restructuring, Services, and Revenue Challenges– Chair Cappel**

1. Report back on how funding approved at April meeting was used.

Staff report for April/May activities and Board discussion of next steps, up to and including structural changes and/or additional funding support.

2. Public Comment
3. **ACTION, if any**

B. LAFCo's MSR and Sphere of Influence Final Report on Healthcare Districts and Recommendations– CEO Fama

1. Report on recommendations and 5/17 Commission meeting; Board discussion and direction on next steps.
2. Public Comment
3. **ACTION, if any**

C. Peninsula Wellness Community Progress Report– Joel Roos, Owners' Representative

1. **Water Assessment** – Seeking approval of \$15,000 to fund BKF Engineers to conduct an EIR required water assessment.
2. **FY 2017 budget review and proposed FY 2018**
3. Discussion
4. Public Comment
5. **ACTION requested**

D. MacKenzie Communications Proposed Options for an Increased Visibility Campaign Per Request at Last Meeting – CEO Fama

1. Discussion
2. Public Comment
3. **ACTION, if any**

12. NEW BUSINESS:

C.

A. Presentation of all PHCD Insurance Policy renewals, coverages, and costs for July 1, 2017 through June 30, 2018. – Chris Palmer, Risk Strategies Company

1. Discussion
2. Public Comment
3. **ACTION, requested**

B. Amendment to the Master Agreement between PHCD and Mills- Peninsula Health Services to Incorporate impact of MPHS' merger into Sutter Bay Hospitals- Colin Coffey, Counsel.

1. Recommend appointment of PHCD's CEO as the District's representative authorized to execute the proposed "non-material" amendment to the Agreement.
2. Recommend approval of the proposed Amendments to the Master Agreement.
3. Discussion
4. Public comment
5. **ACTIONS requested**

C. Presentation of FY 2018 Budget Assumptions and Early Draft of Operating Budget – Treasurer Zell

1. Discussion
2. Public Comment
3. Action, if any

13. MEDIA AND CORRESPONDENCE:

D.

- A. Archer Norris Trademark letter
- B. Mills-Peninsula helideck reception invitation
- C. Stanford Center for Youth Mental Health Thank you letter

- D. Capuchino High School Thank you card
- E. Gatepath Speaker Series Thank you letter
- F. City of Burlingame Thank you letter
- G. Gatepath Thank you letter
- H. Stanford Center for Youth Mental Health Spring 2017 Update

14. ADJOURNMENT

**NEXT REGULAR BOARD MEETING:
Thursday, June 22, 2017 6:30PM
Millbrae City Council Chambers**