



PUBLIC MEETING NOTICE
BOARD OF DIRECTORS

CLOSED SESSION

Thursday December 14, 2017
Millbrae City Hall
621 Magnolia Avenue, Millbrae, 94030
5:30PM

AGENDA

1. Call to Order
2. Roll Call
3. Public Comment
4. Closed Session
 - a. Approval of Closed Session Minutes from November 17, 2017
 - b. Pursuant to Government Code Section 54956.8: Discussion with Counsel Matt Gray, Perkins Coie, concerning real estate located at 1764 Marco Polo Way.
5. Open Session: Report out will take place at the Regular Noticed Board meeting immediately following this closed session.
6. Adjournment

PUBLIC NOTICE
REGULAR PUBLIC BOARD MEETING

Millbrae City Hall
Council Chambers
December 14, 2017
6:30 PM



**Board of Directors
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**Millbrae City Hall
Council Chambers
621 Magnolia Avenue
Millbrae, CA 94030**

BOARD MEETING

1. CALL TO ORDER

2. ROLL CALL

3. CONSENT CALENDAR

A.

- A. Minutes from the October 26, 2017 Regular Board meeting
- B. Assisted Living/Memory Care Monthly Construction Report for September/October 2017
- C. Sonrisas Dental Health Progress Report
- D. LAFCo Approval of PHCD's New Service Request for Assisted Living/Memory Care
- E. CEO Monthly Report
- F. Approval to Retain Robert Half Company for Chief Business Officer Recruitment
- G. Community Benefits Manager Report
- H. Board and Committee Meeting Calendar for 2018

4. ORAL COMMUNICATIONS:

[At this time any person in the audience may speak on any items not on the agenda and any other matter within the jurisdiction of the District. Speakers are customarily limited to three minutes.]

**5. COMMUNITY EDUCATION: *Pat Curran, Deputy Chief Executive Officer
Health Plan of San Mateo***

6. REPORT OUT FROM CLOSED SESSION- NOVEMBER 17, 2017: No reportable outcomes.

7. COMMITTEE REPORTS:

- A. Long Term Planning, November 1 and December 6 – **Chair Cappel**
- B. Building, November 13 and December 11 -**Chair Cappel**
- C. Community Health Investment, November 6 and December 6 – **Chair Galligan**

8. BOARD CHAIR'S REPORT: Chair Cappel

9. TREASURER'S REPORT: Treasurer Zell

10. DIRECTORS' REPORTS

11. OLD BUSINESS:

- A. **FY 2017 Annual Audit – Ahmad Gharaibeh, Varinek, Trine, Day & Co., LLP**
[Audit attached, once approved audit will be available on PHCD website]
 - 1. Presentation
 - 2. Discussion

B.

- 3. Public Comment
- 4. **ACTION required**

- B. **PHCD Strategic Plan 2018-2023 Development Progress – Emily Hall, Olive Grove Consulting**
 - 1. Report out and discussion from town hall meetings and next steps
 - 2. Public Comments
 - 3. Information

12. NEW BUSINESS:

- A. **Community Investment Committee’s Recommended Grant Re for FY 2018: Committee Chair Galligan** C.
 - 1. Proposed grantees and funding amounts
 - 2. Discussion
 - 3. Public comment
 - 4. **ACTION required**

- B. **Proposal to Engage Asset Management Services from Sterling Capital: Treasurer Zell**
 - 1. Discussion
 - 2. Public comment
 - 3. **ACTION requested**

- C. **Settlement Agreement Between PG&E and the Affected Taxing Agencies in the Tax Rate Area Involved in the 2010 Ruptured San Bruno Pipeline: Chair Cappel**
 - 1. Agreement was negotiated by the County and approved by the Board of Supervisors; each Agency that signs will receive its share of the \$327,655. PHCD’s share would be \$3,040.78.
 - 2. Discussion
 - 3. **ACTION requested**

- D. **Approval of Board Resolution 2017-04, Recognition and Appreciation of Carole Sinay, PHCD’s Accountant for 10 ½ Years: CEO Fama**
 - 1. Discussion
 - 2. Public Content
 - 3. **ACTION requested**

13. MEDIA AND CORRESPONDENCE:

- 11/15/17: African American Community Health Advisory Committee Fund D. D-1
- 11/16/17: CSDA Announces San Mateo County Chapter Affiliation D-2
- 11/22/17: ACHD Leadership Academy D-3
- Nov-Dec San Mateo Daily Journal Ad D-4
 - Planning for a Healthier Tomorrow PHCD Strategic Plan
- San Mateo Daily Journal Ad D-5
 - The Trousdale Assisted Living
- Mission Hospice& Home Care 39th Anniversary Celebration-1/28/18 D-6

14. ADJOURNMENT

**NEXT REGULAR BOARD MEETING:
January 30, 2017 6:30PM
Location (TBD)**

Any writings or documents provided to a majority of the District Board regarding any item on this agenda will be made available for public inspection at the Burlingame City Library, 480 Primrose Road, and the Offices of the Peninsula Health Care District, during normal business hours. In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a Board meeting, please contact the District staff at 650-697-6900 at least 48 hours prior to the meeting.