



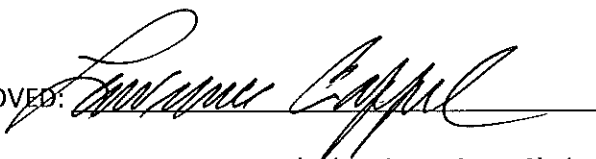
Board of Directors  
**Long Term Planning Committee**  
Tuesday, April 7, 2015  
PHCD Conference Room

**Minutes**

1. **Call to order:** Chair Lawrence Cappel, PhD, at 17:00.  
**Members present:** Cameron Emmott, Ricardo Ortiz, Mark Johnson, Dan Quigg, Wade Aubrey  
**Others present:** Pat Ryan, Cheryl Fama, and Ashley McDevitt  
**Guests:** Joel Roos, Prakash Pinto, Jane Bierstedt, Fehr & Peers, Antonia Bava, Bava Landscape Architect  
**Absent:** Michael Brownrigg, Sarki Sarkisian, David Cropper
2. **Introduction:** Chair Cappel introduced Daniel Quigg, newly appointed member of the committee.
3. **Approval of Minutes:** It was moved by Director Emmott and seconded Mr. Johnson to approve minutes from March 3, 2015 as presented. The motion passed 4/0/1 (Mr. Quigg abstained)
4. **The Trousdale – Project Progress Report: Joel Roos, Owner’s Representative:** Mr. Roos commented on the status of the abatement/demo and the construction permits; the potential for postponing the groundbreaking due to the delay in getting a permit; the water harvesting system required by Burlingame; and, the “trailer camp” logistics area to be set up on PHCD land behind the District’s office. Mr. Roos’ detailed Board report from the March 26<sup>th</sup> meeting was included in the meeting materials.
5. **Master Plan Development Progress Report: Prakash Pinto, Pinto & Partners:** Mr. Pinto’s Board report from the March 26<sup>th</sup> Board meeting was included in the meeting materials. Committee discussion focused on two areas:  
Parking and Landscaping
  - a. **Parking:** Fehr & Peers analyzed the land use assumptions looking at the effect on trip and parking generation. The preliminary findings indicate that there would not be a negative impact on Trousdale or Marco Polo traffic flow and sufficient parking is planned for the site. They also presented a number of redesign ideas for the Trousdale/Ogden/Marco Polo intersection to improve pedestrian safety.
  - b. **Landscaping:** Ms. Bava reviewed the history of the land, underground creeks, natural flora, and the important trees currently on the site. She shared her ideas for creating inviting, senior and family-friendly green spaces, and therapeutic gardens. Her preliminary work was well-received.
6. **Adjournment:** The meeting was adjourned at 1820 hours.

Written and submitted by:

Ashley McDevitt, Community Outreach Coordinator

APPROVED:   
Lawrence W. Cappel, PhD, Committee Chair