



**BOARD OF DIRECTORS
MEETING MINUTES
WEDNESDAY, March 23, 2022
Per Resolution 2022-03, this meeting was held via Zoom teleconference**

<u>Directors Present</u>	<u>Directors Absent</u>	<u>Also Present</u>
Chair Cappel Vice -Chair Galligan Director Navarro Director Zell	Director Pagliaro	PHCD staff Presenters: Simran Mahal Jacob Thompson-Fisher

1. CALL TO ORDER & ROLL CALL

Chair Cappel called the meeting to order at 6:35 PM. Roll call attendance was taken. A quorum was present.
Jackie Almes read out Instructions for Public Comment.

2. PUBLIC COMMENT/NON-AGENDA ITEMS

Chair Cappel asked if there was any public comment on non-agenda items. One public comment.

Michael Schrader reaffirmed Sutter is not reopening the Mickelson pool; their focus is “Chronic Outpatient Care”. He is pursuing an alternate proposal of contracting with the Jewish Community Center in Foster City to turn the temperature up on its warm pool and make modifications using funds offered by Mickelson supporters. Transportation issues will also be considered.

3. CONSENT CALENDAR

Motion to Accept Consent Calendar:
By: Zell; Seconded by: Galligan
Vote: Ayes – Cappel, Galligan, Navarro, Zell
Noes --0
Abstain –0
Motion Passed: 4/0/0

4. REPORT OUT ON CLOSED SESSION 3/23/22

Chair Cappel: No action to report. Discussion continued regarding negotiations on the Peninsula Wellness Community concept plan.

5. OLD BUSINESS

5A. Plan For Carrying Out 2600 ECR, San Mateo Tenant Improvements

Chair Cappel deferred until CEO Fama's internet technical difficulties have resolved.

5B. Boundary Shapefile for Submission to County Assessor's Office

Chair Cappel – Deferred until CEO Fama gets back on Zoom.

6. NEW BUSINESS

6A. County Health Request for Funding for new Electronic Health Record System

Deferred until CEO gets back on Zoom.

7. Board Reports

Board Chair: No Report

Directors:

Director Zell: Reported on the site visit he and Director Pagliaro took to the Palo Alto allcove center operated by the County of Santa Clara Health Department. That county operates two allcove sites that then Senator, and now County Supervisor Joe Simitian was instrumental in securing the funding to launch. The one in downtown San Jose is in a transition period due to location and security issues that could result in probable closure. The Palo Alto site is smaller than PHCD's space. Allcove staff reported that, although they like the space, programs have waiting lists due to space limitations. They suggested building out all the space if we can. What is needed to open will be exam rooms, open allcove, consultation rooms, hangout space, and staff meeting space. Lessons offered: the kitchen is a great space for teaching skills, client connection, etc. He noted there is a kitchen at PHCD's 2600 ECR Center. He was enthusiastic about this project moving forward and he reported that Director Pagliaro was very impressed with the Palo Alto allcove and asked that he share that as part of his report.

Chair Cappel noted CEO Fama was back on Zoom and returned to Old Business

5. OLD BUSINESS

5A. Plan For Carrying Out 2600 ECR, San Mateo Tenant Improvements

CEO Fama - At the January Board meeting staff was given direction to explore an Option B that built out sufficient space to open the allcove center with the required service areas which, based on the Palo Alto allcove, should not require a full build out of the 8,200sf PHCD has leased which would reduce the tenant improvement costs. She then referenced Director Flores memo in the board materials that summarized staff's activities to pursue an Option B that included negotiating costs with the architect who decided to pull out of the project, reassessing the as-builts to incorporate where practical, and getting a preliminary cost estimate for TI's from a general contractor.

Three slides were shown: the 8,200 sf space as built; Option A- full build out for program; and, option B showing the as-builts with four areas of needed construction highlighted: 1) Two exam rooms; 2) A clean/dirty/utility room to support the exam rooms and house a locked medication cabinet; 3) An

'allcove' gathering space; 4) Conversion of one existing office into two confidential phone and dictation work stations.

There were two actions before the Board:

1) Approval of RCG Architects to move the project forward. RCG is a local firm; the principle has seen the project and has experience with public projects and the competitive bidding processes. The RCG proposal outlined the services PHCD needs performed for a not-to-exceed amount of \$27,750.

2) Approval to further develop Option B: build out only the four areas identified on the Option B plan and hold off building out conference rooms at this time; let growth dictate when, and if, those are needed.

PHCD Property Manager Ralph Barsi provided more detailed information on the condition of the general space and proposed tenant improvements.

Director Zell appreciated saving money but does not want PHCD to be doing it "on the cheap." He wants the design to reflect the innovative model. Before Board votes, he wants to hear input from allcove leadership on the design, especially Dr. Adelsheim and Vicki Harrison, the Stanford allcove leaders PHCD has been working with for years, and the mental health professionals from the allcove Palo Alto clinic, who agreed to look at our space and design to avoid practical problems that may occur with any design.

Motion to Approve Proposal Submitted by RCG Architects

Motion: By Zell

Seconded By Navarro

Vote: Ayes – Cappel, Galligan, Navarro, Zell

Noes --0

Abstain --0

Motion Passed: -4/0/0

5B. Boundary Shapefile for Submission to County Assessor's Office

CEO Fama summarized PHCD's requirement to submit a boundary file that complies in a specific, detailed Shapefile format. Demographers at Redistricting Partners were engaged to prepare the report. Their findings confirmed that the District boundaries today remain the same as when established in 1947. She then introduced demographer, Jacob Thompson-Fisher

Thompson-Fisher explained the process. They have taken various sources of boundary data files, such as published images, the California Special District Association maps, and SM County Parcel files, and overlaid them to make sure they align with the County's Tax Area boundaries for PHCD. The result is a geospatial file that will be submitted to the County that confirm PHCD's boundaries do align to parcel records and include all non-parcel areas in our district.

Simran Mahal asked if, after hearing Redistricting Partner's process and findings, the Board is satisfied that the PHCD Shapefile is ready to submit to the County.

Motion to Submit the PHCD Shapefile as prepared by Redistricting Partners

By: Zell

Seconded By: Navarro

Vote:

Ayes – Cappel, Galligan, Navarro, Zell

Noes --0

Abstain --0

Motion Passed: 4/0/0**6. NEW BUSINESS****6A. County Health's Request for Funding Support for Its New Electronic Health Record System**

CEO Fama referenced her memo and the County's Enterprise EHR Development materials in the meeting materials. The County is replacing their system for a cost around \$125M and all but \$25M of

the needed funds have been identified. County Chief of Health, Louise Rogers, asked if the healthcare districts would be open to contributing to the shortfall and proposed that, since the patients served reside 1/3 within PHCD, 1/3 in SHD and 1/3 in the rest of the County, would we consider a \$7.5M contribution.

After conferring, with Chair Cappel, CEO Fama suggested to Chief Rogers that all the major hospital systems should be approached as they will directly benefit from an upgrade of the County's electronic medical records system. Being that PHCD's Sonrisas Dental Center would be positively impacted, it may be reasonable to contribute to the shortfall, but not alone and not at a \$7.5M level.

Chair Cappel - Major funding for this should come from the Health Plan of San Mateo since all Medi Cal patients run through the Health Plan of San Mateo and they have significant reserves. Who in the County is really funding this? Is it going to be able to talk to all providers' systems, which is critical? He may be willing to contribute \$500,000 pending more info as to whom within the county is funding this since Dignity, Sutter, and Kaiser need this system too.

Director Zell: The County's budget for 2021-2022 was \$3,777,238,527 of that over \$1B, 27.5%, was dedicated to health services. Why can't they find \$25M out of \$1B 2yr budget. An EHR is a core function of health services provided by the County. PHCD is here to fill in gaps, not to perform or pay for core functions of another governmental entity. Why didn't they budget this appropriately and why so late? He is not inclined to fund

CEO Fama will be following up with Chief Rogers for answers to Chair Cappel's questions.

No public comments were offered

No Action Required

6B. Resolution 2022-04 – to Authorize Remote Teleconferencing of Meetings of the Peninsula Health Care District for the period of April 1 – May 1, 2022

Chair Cappel presented Board Resolution 2022-04 extending teleconferencing for PHCD meetings.

Motion to Authorize Resolution 2022-04

Motion: By Zell

Seconded By Navarro

Vote: Ayes – Cappel, Galligan, Navarro, Zell

Noes --0

Abstain --0

Motion Passed: -4/0/0

6C. Moving April Board meeting from April 28 to April 27

Chair Cappel is unavailable to meet on April 28 and is requesting April 27 as alternative. Director Zell said he cannot make a Wednesday meeting before 6 pm therefore, if there is a Closed session before the meeting starting at 6:00 PM, then the regular Board meeting may need to start at 7:30 PM on April 27, 2022

Motion to Move April Board Meeting to April 27, 2022

By: Cappel

Seconded By: Zell

Vote: Ayes – Cappel, Galligan, Navarro, Zell,

Noes --0

Abstain –0

Motion Passed 4/0/0

7. Reports: Information (continued)

CEO Fama:

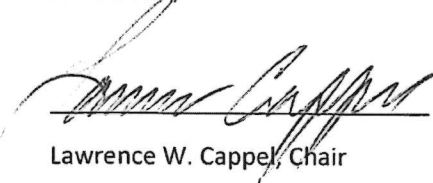
- Introduction of Alison Gehre, the new Executive Assistant for Peninsula Health Care District.
- Noted that before engaging Young Electric to install the emergency lights in The Trousdale resident units as noted under Consent, she did have PHCD's property manager, Ralph Barsi, connect with Michael Shrader to hear out Mr. Shrader's suggestion for a less expensive alternative based on his electrical engineering background.

No Other Reports

8. ADJOURN :Chair Cappel adjourned the meeting at 8 pm.

Respectfully Submitted,
Alison Gehre, Executive Assistant

APPROVED,



Lawrence W. Cappel, Chair