



**MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
THURSDAY, FEBRUARY 24, 2022**

Per Resolution 2022-02, this meeting was held via Zoom teleconference

<u>Directors Present</u>	<u>Directors Absent</u>	<u>Also Present</u>
Chair Cappel Vice-Chair Galligan Director Navarro Director Zell Director Pagliaro		CEO Fama Mr. Hudak, Legal Counsel PHCD STAFF

1. Call to Order

Chair Cappel called the meeting to order at 6:35PM. Roll call attendance was taken. A quorum was present.

2. Consent Calendar

Motion: To approve items 2A-2E of the consent calendar.

By: Galligan

Seconded by: Navarro:

Chair Cappel asked if there was any public comment on this agenda item. There was none.

Vote: Ayes – Cappel, Galligan, Navarro, Zell Pagliaro

Noes --0

Abstain –0

Motion Passed: 5-0

3. Public Comment/Non-Agenda Items

Chair Cappel asked if there was any public comment on non-agenda items. One public comment.

Michael Schrader: A board a resolution was passed by Sequoia Healthcare District regarding the closure of Sutter’s Mickelson pool, and both Assemblymember Kevin Mullin and Senator Josh Becker supported opening the pool. He thanked the Board for all their efforts and resources provided throughout the process of trying to re-open Sutter’s Mickelson Therapy pool.

4. Report out on Closed Session 2/24/22

Chair Cappel: Discussion continued on finalizing the concept plan to initiate discussions with the City.

5. A. allcove™ San Mateo Monthly Board Update - Eddie Flores, Director of Youth

Behavioral Health

Discussions were held with DES Architects regarding revisions to its fee schedule structure and options on build out of the leased space at 2600 ECR in San Mateo. The Board’s Property Oversight committee was kept informed. The revised plan will be presented at the next board meeting.

Director Pagliaro reported on his tour of the 2600 El Camino space and reiterated his concern about building out the entire 8200sf at this time.

No action required.

5.B Developing PHCD's Boundary-Confirming Shapefile Report in Compliance with County's Requirement Due April 18, 2022: CEO Fama

The letter from Mark Church on Verification of Jurisdiction Boundaries requirement was included in the Board materials. PHCD must file a report in the GIS Shapefile format. Getting no response from Redistricting Partners to do this, she engaged the help of Hanson Bridgett law firm who has worked with Redistricting Partners in San Mateo County. She introduced Simran Mahal from that firm who addressed the process which overlays PHCD's boundaries, the tax area districts, and parcel maps to identify where there is not alignment and propose minor changes to achieve alignment. She estimated the total cost to PHCD for Redistricting Partners and Hansen Bridgett's services would range between \$2000-\$10,000.

Chair Cappel asked if there will be a lot of parcels affected and Ms. Mahal responded since PHCD's boundaries have not change, they anticipate few realignments will be needed.

Chair Cappel asked if there was any public comment on this agenda item. There was none.

No action required.

6A. Request to Give CEO Authorization to Select a Vendor and Proceed with Installing Emergency Lights in All Resident Units at The Trousdale- CEO Fama:

During the prolonged PG&E power outage in December, The Trousdale was without power for nearly 20 hours. In an outage, the backup generator keeps the first-floor public areas, elevator, and all resident hallways lit. However, the individual resident units and public restrooms on the first floor are not. The Trousdale was built to state licensing and city codes, however, completely dark apartments raised safety concerns for staff and residents. PHCD Property Manager Barsi obtained bids to install emergency lights in all resident units.

The proposal was presented to and is recommended by the Property Oversight Committee to proceed with installing safety lights in every unit and the public restrooms on the first floor.

Director Pagliaro expressed concern, stated this is an emergency issue, and recommended the Board authorize the CEO to proceed with correcting this safety issue, to get competitive bids and select a vendor to install emergency lights in all resident units and public restrooms on the first floor for an amount not to exceed \$220k.

Director Navarro recommended getting a bid from Tesla to install a Tesla power wall and solar on the roof.

Chair Cappel asked if there was any public comment on this agenda item.

Michael Schrader said he is a retired electrician and suggested emergency backup battery lights would be a more cost-effective solution.

Motion: To authorize CEO to get more information on alternatives and then select the vendor to install emergency lights in all resident units for a cost not to exceed \$200k.

By: Pagliaro:
Seconded by Zell:

Vote: Ayes – Cappel, Galligan, Navarro, Zell, Pagliaro
Noes --
Abstain –

Motion Passed 5/0/0

6B. Proposed Updates to PHCD's COVID 19 Vaccination & Face Masking Policy Approved

9/30/21: CEO Fama

Proposed updates included:

1. Face masks will be mandated for ~~all everyone~~ non-vaccinated individuals, 2 years and older, entering a PHCD worksite. This includes the lobby, hallways, elevator, and restrooms at the PHCD medical office building at 1740 Marco Polo Way.
2. For all vaccinated individuals, indoor masking mandates will follow any state or licensing requirements for the given service provided at that facility. In the absence of any such requirements, the decision to mandate masks will be left to the discretion of the program operator at each PHCD worksite.

Discussion engaged all Directors and addressed possibility of not enforcing a masking policy and allowing each program director to enforce their own masking policy. [The Trousdale, Health & Fitness Center, Sonrisas Dental Health.]; eliminating the mask policy and following the direction of the San Mateo County Health Officer and allowing program directors to follow the appropriate medical and county health official rules. The board agreed to continue with the masking policy that was originally approved in September 2021 and make one edit to the last sentence of the policy: **"In the absence of any set State or County requirements, the decision to mandate masks will be left to the decision of the Board.**

Chair Cappel asked if there was any public comment on this agenda item.

JoAnn S. (Fitness Center member) "I understand why some members want to wear their mask in the Fitness Center, but I feel we should be given the option. When I am on the treadmill, I need to lower it to take a good breath and it's very uncomfortable while exercising. Giving us the option would be the best way to go."

Shirley W. (Fitness Center member) "I have no problem with wearing a mask whether I am exercising or not but feel we should all have the option."

John C. (Fitness Center member) "We are all vaccinated at the Fitness Center and staff has record of that so I don't feel there is a reason we should continue to wear the masks while exercising."

Marilyn H. (Fitness Center member) "Please consider the amended mask policy. All the members have been vaccinated, if not boosted. Many of the members are elderly, they wear glasses and cannot see when their glasses steam up and their hearing aids do not stay in place so they cannot hear either. The Fitness Center is always exceptionally clean, the members are very conscientious about cleaning their own machines before and after use, and they will continue to do so."

Motion: Accept the proposed revisions of the policy and reword the last sentence to read: "In the absence of any set State or County requirements, the decision to mandate masks will be left to the decision of the Board.

By: Cappel

Seconded By: Galligan

Vote: Ayes – Cappel, Galligan, Navarro, Zell, Pagliaro

Noes --0

Abstain -0

Motion Passed 5/0/0

6C. Board Resolution 2022-03 Authorizing Remote Teleconferencing Through March 2022: Counsel Hudak presented the Board Resolution 2022-03 to continue remote teleconferencing for all Board meetings through March 2022.

Chair Cappel asked if there was any public comment on this agenda item. There was none.

Motion To approve board resolution 2022-03:

By: Pagliaro

Seconded by: Galligan

Vote: Ayes – Cappel, Galligan, Navarro, Zell, Pagliaro

Noes –0

Abstain-0

6D. Recommendation to Appoint Dennis Kneepel, RN, FACHE, COO/CNE, Kaiser Permanente Medical Center, SSF to Replace PHCD's CEO on the Sonrisas Dental Health Board: Director Galligan

Dennis Kneepel, a San Mateo resident with over 35 years of healthcare leadership and community service experience was recommended to be appointed to serve on the SDH board. He would replace the PHCD appointed seat currently held by CEO Fama.

Motion: To appoint Dennis Kneepel to serve on the Sonrisas Dental Health Board.

By: Galligan

Seconded by: Cappel

Vote:

Ayes – Cappel, Galligan, Navarro, Zell, Pagliaro

Noes --0

Abstain --0

Motion Passed: 5/0/0

6E. Approval to allow the Red Cross to use the District classroom as an administrative emergency disaster location in the event of a disaster while their 1710 Trousdale location is undergoing remodeling from now to May 1, 2022- Ms. Arevalo, Business Operations Manager

The Red Cross approached the District about the possibility of using PHCD's classroom as an emergency disaster location while their 1710 Trousdale office undergoes a remodel/expansion. The space would be used for administrative services only, for only a few days at a time, and only in the event of a disaster. **Counsel Hudak** reported he put together an agreement that did not include any fee as it would fall under community service. He also confirmed no additional insurance is needed by the District as the space would be utilize for administrative functions only.

Motion To allow the Red Cross staff from 1710 Trousdale to utilize the District classroom as a temporarily emergency disaster location for administrative staff, in the event of a disaster through May 1, 2022, while their facility undergoes remodeling.

By: Pagliaro:

Seconded by: Navarro:

Vote:

Ayes – Cappel, Galligan, Navarro, Zell, Pagliaro

Noes –0

Abstain- **Motion passed 5/0/0**

7. BOARD REPORTS

Chair Cappel: The single payer legislative proposal before the State Assembly failed to

pass, therefore, the public request of the PHCD Board to pass a resolution of support is no longer relevant.

Director Pagliaro: The Trousdale construction issues continue such as buckling of exterior wood Prodema panels on the west side, leaks in garage after major rainfall, and a hot water heater that needs replacing. A meeting with the General Contractor needs to be scheduled for follow up and resolution.

Director Zell: Attended the ACHD board meeting in Sacramento, as he serves as an elected member of that board. Long-term planning for the organization was a key issue.

8. MANAGEMENT REPORTS

CEO Fama:

- Actively recruiting new members for Board's Strategic and Finance committees.
- The Trousdale's Director Sylvia Chu continues to do exceptional work as evidenced by recently getting a "fully compliant" report based on an unannounced visit by a senior VP for the State's Occupational Health Department and no Covid-related resident deaths throughout the pandemic.
- Sonrisas Dental Health received a \$10k donation to fund school screening programs in San Bruno and \$240k grant from Sequoia Healthcare District that covers 80% of the uncompensated care for its residents receiving care at the San Mateo Center.
- Reminded Board form 700's are due by April 1st. They can go on line and file or drop a hard copy off at the office and staff will ensure delivery by deadline.

Michelle Marheineke: There has been an increase in referrals from members and requests for tours of the Health & Fitness Center helped by word of mouth promotion from MPMC cardiac rehab participants.

Stephanie Arevalo-Rodriguez: Two social media campaigns happening in March - Colon Cancer awareness and Women's history month. A website revamp will also begin in March.

Ann Wasson: Reported a minimal amount has been spent to date for the Covid Fund approved by the Board at the last meeting.

Eddie Flores: Since Jackie Almes, PHCD's new Youth Advisory Group Specialist started, more PHCD outreach opportunities are occurring to do presentations and gain seats at the table of county activities to promote allcove.

9. ADJOURN

Motion: To adjourn the meeting at 8:00PM

By: Chair Cappel

The next regular meeting of the Board of Directors is scheduled for 6:30 PM, Thursday, March 24, 2022

Respectfully Submitted,
Stephanie Arevalo-Rodriguez, Business Operations Manager

