



BOARD FINANCE COMMITTEE

Tuesday, March 12, 2024

4:00 pm – 5:30 pm

In-person: 1819 Trousdale Dr., Burlingame, CA 94010

Members of the Public may Join Virtually: <https://us02web.zoom.us/j/89985653306>

Meeting ID: 899 8565 3306 - By Phone: +1 253 215 8782; +1 267 831 0333

A G E N D A

1. **Call to Order & Roll Call**
2. **Approval of Minutes:** p.1
 - November 14, 2023 Minutes
3. **Committee Charge and Policy Annual Review – CFO Yee:**
 - Finance Committee Charge and Members p.4
 - Statement of Investment Policy p.5
 - Internal Control Policy – **(Hold until External Review)**
Q&A
Action, if any
4. **PHCD Health & Fitness Center - Performance & Goals – Richard Bergstrom,** p.13
Fitness Center Director
5. **Q2 Consolidated Financials – CFO Yee** p.21
 - Q&A
 - **Action, if any**
6. **Future agenda items:**
 - FY 24-25 Draft Budget
 - a. The Trousdale Presentation
 - b. allcove Presentation
 - Suggestions?
7. **Adjournment**