



BOARD OF DIRECTORS PUBLIC MEETING
JANUARY 27, 2022

1. CALL TO ORDER: Present by roll call, Chair Cappel, Vice-Chair Galligan, Director Pagliaro, Director Navarro, Director Zell.

2. CONSENT CALENDAR:

Director Pagliaro asked when the San Bruno Park clinic will be up and running? Staff responded that regular meetings with school district leadership are taking place to determine what services should be offered to relaunch with plan to gradually grow services. **Chair Cappel** requested the plan for reopening be presented to the Strategic Direction Oversight Committee prior to bringing full proposal to the Board.

Director Zell moved to approve consent calendar as presented; Director Pagliaro seconded. Roll call vote: Ayes – Cappel, Galligan, Pagliaro, Navarro, Zell. Noes -none. Abstentions- none. Motion approved 5/0/0.

3. ORAL COMMUNICATIONS:

Laura Hinz reiterated her request for the Board to support the state’s single payer initiative. Lindsay Raike, Michael Schrader, Lindsay Z, Jane Stahl, Naomi, and Prakalp Sudhakar all spoke about the impact on resident health due to Sutter’s closure of its Mickelson Therapy Pool.

4. SPECIAL PRESENTATION: MILLS-PENINSULA MEDICAL CENTER QUARTERLY REPORT- CEO WAGNER

CEO Wagner offered the following information’s:

- Majority of hospital Covid patients are unvaccinated.
- Many asymptomatic patients are testing positive when arriving for other procedures.
- All mental health facilities have been impacted by staffing shortages due to Covid, some closing beds.
- Insurance companies are no longer reimbursing for procedures that could be done as outpatient.

Director Zell expressed his frustration with Sutter’s recent closure of the Mickelson pool, Senior Focus, and other outpatient programs and asked who could be contacted at Sutter.

CEO Wagner responded that folks could contact the interim CEO James Comforty and mentioned the last Covid-19 surge put hospitals in a financial set back. Moving forward acute care services will remain the area, and ambulatory care will be more robust, but hospital and service closures are expected.

CEO Fama asked Ms. Wagner to clarify the status of mental health facilities at Mills.

CEO Wagner reported during the last surge, the adult unit was closed due to an outbreak. At this time all MPMC mental health facilities are open and completely full.

Public Comments: Ginnie Plato, Romy, Mike Sharder, and Lindsay Z. commented on pool issues.



5. REPORT OUT FROM CLOSED SESSIONS: 1-12-22- & 1-27-22 Chair Cappel: Meetings focused on the PWC, employee benefit issues, and CEO’s annual performance review. Action items will be addressed under New Business.

6. OLD BUSINESS:

A. allcove Teen Youth Drop-In Center: Progress Report

YBHD Flores reported the 2600 El Camino Real, San Mateo lease and State grant agreement have been signed. DES architects has been selected to design the tenant improvements needed to comply with allcove specifications. The DES contract proposal will be presented under new business. He then introduced Jackie Almes, PHCD’s new Youth Outreach Specialist who will support the allcove launch and operations and the youth advisory group. Ms. Almes is a San Mateo native, graduate of Mercy Burlingame and University of Arizona. She introduced herself to the board and expressed her passion for mental health, working with youth, and excitement about the allcove San Mateo program.

7. NEW BUSINESS

A. Proposal to Carry Out a Focused 2022 Vaccination/Testing/Masking Campaign in CY2022 allocating \$250K of the COVID Reimbursement Recently Received from the State Through CSDA for This Purpose: CED Wasson presented the proposal and provided specific elements planned for the use of the funds. These include vaccination popup clinics, educational webinars on vaccination, boosters, and masking, as well as PPE and access to rapid tests kits for non-profit organizations.

Director Pagliaro asked about the funding and why \$250K was the amount proposed to which **CEO Fama** responded giving a brief explanation on PHCD’s success in receiving \$817K of reimbursement from the California Special Districts Association for the >\$4M PHCD PHCD had invested to address Covid related community health and safety needs since March 2020. Given Covid related needs still exist and are evolving, and what was needed previously for Covid support and services, she is recommending a budget line item of \$250K. This allows staff to be nimble in responding to needs and provides funding for an aggressive campaign to promote vaccinations, booster shots, PPE/safety equipment and education.

Director Pagliaro requested a monthly or bimonthly report be given for monies being allocated for this specific program. **Chair Cappel** stated the Covid Campaign is a great program and benefit to the community. **Director Galligan** stated the program is vital and prepared to do everything necessary for the community. **Director Navarro** applauded staff for finding a creative way to utilize reimbursed funding.

Public Comment: Ginnie Plato expressed her frustration that Covid is getting more response than the medical issues related to the closure of the Mickelson Pool. There being no further comments,

***Director Galligan moved to approve the program proposal as presented.
Director Zell seconded the motion. Roll call vote: Ayes-Cappel, Galligan, Pagliaro,
Navarro, and Zell. Noes – none. Abstentions – none. Motion passes 5/0/0***



- B. Approval of 2600 El Camino Real allcove-San Mateo Contract for DES Architectural Services:** **Eddie Flores, Youth Behavioral Health Director** noted the proposal had been reviewed by counsel and Directors Cappel and Pagliaro and was included in the meeting materials. DES was determined to be the best fit for the project which covers the tenant improvement work at PHCD’s leased site at 2600 El Camino office for allcove San Mateo.

Director Navarro asked if the lease stated the right of refusal if the landlord decides to sell the property during the duration of the lease? **Counsel Mark Hudak** confirmed that is in the final executed lease.

Director Pagliaro spoke highly of DES as an architectural firm however, expressed concerns about having a Time & Materials contract over \$200k for an office space. He asked staff to request a fixed price contract with two options: One for all 8,200 sq.ft.; one for 4,100 sq. ft.

Chair Cappel asked how a month’s delay will impact program and staff responded it would not have a material impact on the program.

Director Zell recommended the Property Oversight Committee review the updated proposal before bringing to the full board for approval.

ACTION deferred.

8. Public Employee Salary & Benefit issues: Chair Cappel

1. Proposed Adjustment to Salary Range for Health & Fitness Director Position.

Chair Cappel reported the range adjustment will be addressed at the time of the annual review of all position salary ranges as part of the budget process. The recommendation was to ratify the CEO’s action in giving an increase that exceeded the top of the range by <\$550 annually.

Director Galligan moved to ratify the CEO’s action as stated; Director Navarro seconded. Roll call vote: Ayes- Cappel, Galligan, Pagliaro, Navarro, and Zell. Noes – none. Abstentions – none. Motion passed 5/0/0

2. Annual Performance Review of CEO & Proposed Amendment to CEO’s Contract

Chair Cappel stated the CEO annual performance review was completed. The recommendation is to implement the contractually defined CPI increase of 4.2%, and offer a bonus of \$5000. The proposal was accepted by the CEO and will be incorporated into an amendment to the CEO’s employment contract.

Chair Cappel moved to approve recommendation; Director Galligan seconded the motion. Roll Call vote: Noes -none. Abstentions- none. Ayes- Cappel, Galligan, Pagliaro, Navarro, and Zell. Motion passed 5/0/0

- 3. Proposal to provide COVID-19 sick days for Employees:** **Chair Cappel** stated ten (10) Covid sick days will be made available for all employees. This bank of hours will be separate from the PTO benefit and will sunset June 30, 2022. This benefit is for all staff,



will be pro-rated for part time staff and can be used in the event staff is ill with Covid or needs to care for a family member who is ill or child who tested positive and childcare is not available.

Director Galligan moved to approve 10 Covid Sick Days, Director Navarro seconded. Ayes- Cappel, Galligan, Pagliaro, Navarro, and Zell. Motion Noes -none. Abstentions- none. Motion passed 5/0/0

BOARD CHAIR'S REPORT

Chair Cappel reported several people have emailed him regarding the single payer health plan. He stated he has studied single payer since 1984 and would like the Directors to discuss before considering passing a resolution for this complex issue.

Chair Cappel also mentioned Director Galligan suggested at the last board meeting the need to send a letter to Sutter regarding the Mickelson pool closure and reiterated to the public that the district has done a lot of work regarding this issue. The district has researched alternative options, completed a budget analysis to repair the pool talked to CEO Wagner etc.

DIRECTOR REPORTS

Director Pagliaro reported there has not been a lot of progress at the Trousdale on a number of facility issues since his last walk through with the general contractor. There are several repairs that will be completed in the next few weeks.

COMMITTEE REPORTS

Strategic Direction Committee: Committee Chair Cappel: At the last meeting the primary focus was on community benefit programs under consideration for the Peninsula Wellness Community. Chip Gabriel, CEO of Generations Senior Housing was the guest speaker. The committee also decided to go to every other month meetings.

Community Health Investment Committee: Committee Chair Galligan: The next committee meeting will be held in August.

Finance Committee: - Committee Chair Zell: The January meeting focused on reviewing policies and procedures and the recent attempted fraud activity on PHCD's bank account. No money was lost.

MANAGEMENT REPORTS:

CEO Fama- Reported the Trousdale is testing staff and residents every Thursday.

CEO Fama reported the district is required to review the district boundaries every ten years. This year the district is required to submit boundaries map by April 18th. CEO Fama noted the district map has not changed since 1947 and has reached out to a demographer to assist in the process.

Director Zell suggested the district expand north of the county and requested this be agenzized for the next board meeting.



CFO Vickie Yee: She has been working diligently on transferring bank accounts due to the recent attempted fraud and mentioned the next Finance Committee meeting is March 8th.

YBHD Flores: Announce he selected to represent PHCD on the MHSA Committee - a mental health initiative steering committee for San Mateo County that plays a major role in program planning.

CED Wasson: She is working on wrapping up the annual grants cycle for FY 22 by closing out the grants program sending out acceptance letters and checks, and receiving grantee reports for FY '21 grants.

9. MEDIA AND CORRESPONDENCE: CEO Fama noted letters received and sent concerning the Mickelson Pool issue.

10. ADJOURNMENT: Chair Cappel adjourned the meeting at 8:33pm

Written and submitted by Stephanie Arevalo Rodriguez, Business Operations Manager

Approved by:

A handwritten signature in black ink, appearing to read "Lawrence Cappel", is written over a horizontal line. Below the line, the text "Lawrence W. Cappel, Board Chair" is printed in a black, sans-serif font.

Lawrence W. Cappel, Board Chair